Instructions: These comments need to be specific, reference pages where appropriate, and be focused on Business Plan level strategies.

|  |  |
| --- | --- |
| **Commenter: Please Fill In This Part Of The Form** | **For PA Use** |
| **Comment #** | **Stage** | **Sector** | **Page #** | **Comment** | **Rationale for Comment****(include references to evaluations, studies, etc., if applicable)** | **Integrated (Y/N)** | **Rationale for Y/N** |
| *[org]-1**Comment numbers are made of your organization’s name/acronym and the number of your comment you make in this form* | *(e.g., 2 3, or 4)* | *Name the Sector* | (*e.g., Page # in PA Document to which you refer*) | Observations* *E.g., “In PA XYZ presentation document title PDQ, we see that you plan to….”*
* *Observation number two*
* *Observation number three*

Recommended Action* ***In view of the observations and comment above we recommend the following solutions…***
 | * *Rationale one*
* *Rationale two*
* *Rationale three, etc.*
 |  |  |
| *[org] – 2* |  |  |  | Observations* *Observation number one in PA X presentation document title XYZ, we noted….*
* *Observation number two*
* *Observation number three*

Recommended Action***In view of the observations and comment above we recommend the following solutions*** | * *Rationale one*
* *Rationale two*
* *Rationale three*
* *Rationale, etc.*
 |  |  |
| *[org] – 3* |  |  |  | Repeat as above | *Repeat as above* |  |  |
| *[org] – 4* |  |  |  | Repeat as above | *Repeat as above* |  |  |

Commenter—please replace red text with the information you wish to provide.