

**A.17-01-013, et al.**  
**SDG&E 2018-2025 EE Rolling Portfolio Business Plan**  
**ORA DATA REQUEST No. ORA-A1701013-SDGE002 Dated May 22, 2017**  
**Question 18**  
Submitted: June 23, 2017

**Account Representative Employees (FTE and Headcount) and Costs**

18) Describe the approval process used in determining the amount of account representative costs charged to energy efficiency balancing accounts.

**SDG&E Response:**

On a monthly basis, Program Advisors are responsible for reviewing and approving all labor and non-labor charges recorded to each Energy Efficiency program. This review would include amounts charged by Account Representatives. See response to Questions 17 and 19 for full program review and approvals.