

EXHIBIT 1

PRIME SUPPLIER SUBCONTRACTING PLAN INSTRUCTIONS

Contractor shall provide a signed Prime Supplier Subcontracting Plan (Exhibit 1A) describing Contractor's planned utilization of Subcontractors and Suppliers. The first line on the form is completed as a sample. Line by Line instructions follow. Respond "N/A" for anything that is not applicable.

- (1) Provide the complete name of the Subcontractor or Supplier. Do not abbreviate - please spell out any acronyms.
- (2) Provide the California Contractor's License Number of each Subcontractor or Supplier (if applicable).
- (2a) Provide the Expiration Date of the Subcontractor or Supplier's California Contractor's License.
- (3) Indicate whether Subcontractor or Supplier is signatory to a labor union by responding "Yes" or "No."
- (4) Provide CPUC Clearinghouse Verification Order Number (VON) of Subcontractor's or Supplier as listed in the CPUC Clearinghouse Database (if applicable). To locate the VON, diversity status, or to find potential subcontractors, access the following site:
 - CPUC Clearinghouse Database: <https://sch.thesupplierclearinghouse.com/frontend/searchcertifieddirectory.asp>
- (5) Provide Small Business number of Subcontractor or Supplier (if applicable). To determine status or to find potential subcontractors, access the following sites:
 - California Department of General Services (DGS): <http://www.dgs.ca.gov/pd/Programs/OSDS.aspx>
 - U.S. Small Business Administration (SBA): <https://www.sba.gov/contracting/getting-started-contractor/qualifying-small-business>
- (6) Provide the Small Business Code of Subcontractor or Supplier (if applicable). See Small Business Code List in Exhibit 1A.
- (7) Provide a description of the work to be performed or major materials to be supplied by the Subcontractor or Supplier.
- (7a) Indicate whether the work to be performed by each Subcontractor or Supplier includes excavation by responding "Yes" or "No." Refer to [Section 4216 of the California Government Code](#) for the definition of "excavation."
- (8) Indicate the Gold Shovel Status for each Subcontractor or Supplier by responding as appropriate:
 - "N/A" for Subcontractor or Supplier who will not perform excavation work.
 - "Active" for Subcontractor or Supplier with an active Gold Shovel Certification.
 - "Inactive" for Subcontractor or Supplier that does not have current Gold Shovel Certification. Attach an explanation to Exhibit 1A indicating when Contractor anticipates Subcontractor or Supplier will obtain Gold Shovel Certification.

To determine status or to find potential subcontractors, access the following site: <http://www.goldshovelstandard.com>
- (9) Indicate whether each Subcontractor or Supplier will be performing low, medium, or high risk work by responding "Low", "Med", or "High". Refer to PG&E's Contractor Safety Program Contract Requirements at <http://www.pge.com/contractorsafety> for risk definitions.
- (10) Provide ISNetworld (ISN) Identification Number of each Subcontractor or Supplier performing medium to high risk work.
 - Respond "N/A" for any Subcontractor or Supplier performing low risk work.
 - Respond "None" if Subcontractor or Supplier has not completed ISN prequalification. Attach an explanation to Exhibit 1A explaining when Contractor anticipates Subcontractor or Supplier prequalification will be complete.
- (10a) Indicate whether Subcontractor or Supplier performing medium to high risk work is Prequalified in ISN by responding "Yes" or "No." Respond "N/A" for each Subcontractor or Supplier performing low risk work.
 - To determine prequalification status or to find potential subcontractors, access the following site: https://www.pge.com/en_US/for-our-business-partners/purchasing-program/suppliers/suppliers.page
- (11) Provide the estimated amount to be paid to each Subcontractor or Supplier.
- (12) Provide the total estimated amount to be paid to all Subcontractors and Suppliers.
- (13) Provide the total estimated amount to be paid to the Prime Contractor or Supplier for work to be self-performed.
- (14) Provide the total bid value in U.S. Dollars for all work to be performed.
- (15) Provide the total estimated amount to be paid to all CPUC Clearinghouse Subcontractors and Suppliers with a VON.
- (16) Provide the total estimated amount to be paid to all Small Business Subcontractors and Suppliers.

Prime Supplier Subcontracting Plan

EXHIBIT 1A

The information provided on this form may form the basis of a Statement of Record, against which PG&E may conduct an audit or review to ensure compliance.

Prime Contractor/Supplier:				Name of Preparer:			
Employer Identification # (EIN):				Telephone: () -			
PG&E Contract Number (if any):				E-Mail:			
PG&E Project/Product:				Is Prime Contractor/Supplier CPUC Clearinghouse Certified?	Yes	No	VON:
Contract Duration (Year):	From:	To:		Is Prime Contractor/Supplier a Registered Small Business?	Yes	No	Small Business #:

(1) Name of Subcontractor or Supplier	(2) / (2a) Contractor's License # / Expiration Date	(3) Union Signatory?	(4) CPUC VON ¹	(5) Small Business # ¹	(6) Small Business Code	(7) / (7a) Description of Work to be Performed or Major Materials to be Supplied / Excavation Required?	(8) Gold Shovel Status	(9) Risk Level	(10) / (10a) ISN ID# / Prequalified?	(11) Estimated Amount to be Paid
Small Diverse Subcontractor, Inc.	123456 12/31/17	Yes	999999999	1234567	SBE-DGS	Demolition	Active	High	400-111111 Yes	\$Example

Small Business Code List
SBE-DGS A small business certified by the California Department of General Services (DGS)
SBE-SBA A small business certified by the U.S. Small Business Administration (SBA)
SBE-OTH A small business certified by another agency that issues a Small Business number

Signature:	Date:	(12) Total All Subcontractors and Suppliers	\$
I hereby certify that the information listed is true to the best of my knowledge		(13) Total Self-Performed by Prime Contractor / Supplier:	\$
		(14) Total Bid Value:	\$
		(15) Total CPUC Clearinghouse Certified:	\$
		(16) Total Small Business Certified:	\$

¹Subcontractors and Suppliers may have both a CPUC Clearinghouse and a Small Business Certification. Please list both numbers. If a company has more than one Small Business Certification, list the numbers in the following order: (1) DGS, (2) SBA, and (3) any other small business registry where a number is issued.

