

Considerations for reviewing and providing comments on Full PA Business Plans

Please consider the following questions as you review the Business Plan chapters. The second page provides a template into which your feedback may be captured.

Prior to reviewing and commenting on the Business Plan drafts, a reviewer may wish to review the updated Business Plan Checklist found on the CAEECC [Guidance webpage](#). In addition to comparing the Business Plan contents against the Updated Business Plan Checklist, the following questions are intended to highlight those items that would be helpful in updating the business plans. These questions are food for thought; we do not expect stakeholders to specifically address these questions in their form. Please choose those that are relevant to your interests.

1. Structural Review

- a. Do the chapter layout and order of topics comply with NRDC compiled guidance document “outline”?
- b. Does the stylistic/visual presentation allow for easy navigation through the chapter (i.e., allowing easy comparison of the chapter against the NRDC compilation)?
- c. What examples from other PA chapters (whether same PA different sector or different PA all together) would you suggest be considered for this document

2. Content-Related Review

- a. Are all key pieces of information, tables, graphics, and supporting documents called for in the Updated Business Plan checklist present in the Chapter?
- b. Are your previous comments and input addressed in the document?
- c. Is the overall sector plan coherent and clear?
- d. Are proposed activities (intervention strategies) sufficiently justified by the market assessment and other data analyses presented?
- e. Are substantive assertions and conclusions supported with clear reasoning and adequate citations?
- f. Are metrics relevant, representative, and associable with future IPs and PIPs?
- g. Is material presented at the right level of detail for a Business Plan?

On the next page, please find the comment template in which substantive comments can be recorded and then submitted to facilitator@caeccc.org. If you have any questions about using this form or the review process, please contact the facilitator by phone or email.

Instructions: **Please make comments specific, reference pages where appropriate, and be focused on Business Plan level strategies.**

Commenter: Please Fill In This Part Of The Form

Comment #	PA(s)	Sector	Page #	Comment
CCCCO-1	SCE, PG& E, all	Public Sector	(36-38)	<p>Observations</p> <ul style="list-style-type: none"> • <i>Several statewide institutional partnerships will be managed as a statewide program by a lead PA. Close coordination with the lead PA and with cross-cutting EE programs will be critical to the success of this sector</i> • <i>As ordered in decision CPUC Decision R.13-11-005, 29 several statewide institutional partnerships will be managed by a "lead PA." This will be a change from the way they are managed now, separately, in the service territories of each IOU.</i> • <i>California Community Colleges operate under a process called shared governance. We work collaboratively to involve stakeholders in the process of achieving energy efficiency. In addition, PG&E represents the majority of our campuses and energy usage.</i> • <i>The needs of Community Colleges, which operate more like a statewide agency, are unique and require additional mechanisms to ensure consistency of statewide programs across IOU territories to meet goals.</i> <p>Recommended Action</p> <ul style="list-style-type: none"> • <i>In view of the observations and comment above we recommend the following solution, the statewide lead PA for California Community College should reside with one IOU that has full authority to implement a consistent program across the state. At this point given other considerations the preferred IOU would be PG&E.</i>
CCCCO-2	SCE	Public Sector	(36-38)	<p>Observations</p> <ul style="list-style-type: none"> • <i>At the bottom of page 37 and at the top of page 38 under section b) Statewide Program Coordination, there are several key topics that have only been addressed with placeholders, including "Who will be the statewide PA lead", "How lead PA will operate", "IOU/PA lead coordination" and "Solicitation strategy for implementation".</i> <p>Recommended Action</p> <ul style="list-style-type: none"> • <i>Based on the intent of the decision to create statewide consistency and efficiencies, these items must be addressed in a way that effectively supports these goals and takes into consideration the needs of the customer, which in the case of CCC would prefer the IOU with the largest district representation to ensure that our college can provide input and influence the development of the program to match the needs of the system. In addition,</i>

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				<i>there needs to be very clear language, standardized program processes, and clear authority to implement standards across the entire state.</i>

Commenter—please replace **red text** with the information you wish to provide. Please submit completed comments to **facilitator@caecc.org**