

## Proposed topics for April 19<sup>th</sup> – 9:30-4:30 @ Pacific Energy Center

- Welcomes/Ground rules/role of CC for year 2
- Survey results/process improvement proposals from survey results
- Annette Beitel presentation (Annette facilitates the CalTF as well as the Illinois Stakeholder Advisory Group, which has a similar construct to CAEECC)
  - o Experience w/ collaboratives and improvement ideas for CAEECC Year 2
  - o Opportunities for coordinating with Cal TF
- Discussion of Year 2 documents (updated docs based on 3/17 discussion)
  - o Implementation planning review process proposal
  - o Subcommittee meeting proposal
  - o Quarterly reporting proposal
  - o Commenting process improvements proposal (doc TBD)
- Possible PG&E follow up to 3/17 presentation re: outsourcing taxonomy (TBD)
- Finalize charter (doc TBD)
- Posting of non-CAEECC events
- Coordination with other forums

### Comments

1. Dave Dias, SMW 104: Would be helpful to stay on track
2. Lara, NRDC: Beneficial to spend time off track if it's a useful discussion
3. Dave Dias, SMW 104: Tough if someone comes just for one agenda, but we go over time and don't talk about that one item
4. Lara, NRDC: What is the benefit between structuring meetings, enough time, and not too many meetings? Beneficial to add a true facilitator to steer us towards a faster decision.
5. Dave Dias, SMW 104: CAEECC website is easy to access; people should do homework before coming to the meetings
6. Lara, NRDC: SurveyMonkey for prioritization of agenda for 4/19.
7. Dan Buch, ORA: People also vote on how much time they want to spend on each topic. How do we make ourselves work better together?
8. Margie Gardner, CEEIC: Great: Focus on the substantive, for example: here are 2-3 issues that would be helpful to discuss
9. Dan Buch, ORA: Agree but put a timer on it- 30 minutes or an hour for parties to float ideas and agendas.
10. Margie Gardner, CEEIC: Implementation Planning seems like we can't move much further, so writing extra versions isn't going to help. Remove from the agenda.
11. Jessica Waggoner, PG&E: Understand what the objectives of each discussion are? If after 30 min we don't have an objective, then cut it off after 30 minutes if it's not relevant or doesn't need the full amount of time.