

# Full Quarterly CAEECC Meeting #39 Summary

Date: Wednesday September 20, 2023

Time: 10:00am - 3:30pm PT

On September 20, 2023, the California Energy Efficiency Coordinating Committee met for its thirty-ninth quarterly meeting via Microsoft Teams and in-person in San Francisco (for CAEECC Member Leads and Ex-officio). There were 87 attendees, including representatives from 19 CAEECC Member organizations and 3 CAEECC Ex-Officio agencies as well as 56 Members of the Public (see [Appendix A](#) for a full list of meeting attendees). This meeting was facilitated by Katie Abrams (Abrams) of Birch Road Consulting and Michelle Vigen Ralston (Ralston), and supported by Suhaila Sikand (Sikand) of Common Spark Consulting, Susan Rivo (Rivo) of Raab Associates. In addition, Co-Chairs Lara Ettenson of NRDC and Lucy Morris of PG&E were assisting in-person coordination. Additional presenters included Ely Jacobsohn, CPUC and Stacie Risley, SDG&E.

Supporting meeting materials are available at:

<https://www.caeec.org/9-20-2023-full-caeccc>. Relevant materials include:

- Agenda (9-20-2023 Full Quarterly CAEECC Mtg #39 - Agenda (posted 8-24-2023) (rev. 9-26-2023))
- Slide Deck (9-20-2023 Full Quarterly CAEECC Mtg #39- Slide Deck (posted 9-18-2023) (rev. 9-26-2023))
- Draft Prospectus for CAEECC Equity & Market Support Working Group (posted 9-13-2023)

## Overview

Key Meeting Takeaways:

- Members voted to select an interim Program Administrator co-chair, Lujana Medina from SoCalREN, to replace departing CAEECC co-chair Lucy Morris, PG&E.
- Members reached consensus on the CAEECC Equity & Market Support Working Group Prospectus with the changes noted in the summary below as well as topics to continue to be discussed.
- Members were joined by Evolving CAEECC Working Group (ECWG) Members in a detailed discussion of the working group process, challenges, highlights, and suggestions.

*This meeting summary is intended to capture the overarching discussion of ideas, concerns, alternative options for proposals and consensus; it is a high-level summary and not a transcript. For more detailed discussion, please reach out to the [Facilitation Team](#).*

Key acronyms used in this document include California Energy Efficiency Coordinating Committee (CAEECC), California Public Utilities Commission (CPUC), Energy Division (ED), energy efficiency (EE), working group (WG), disadvantaged communities (DAC) and hard-to-reach (HTR) communities, justice equity diversity and inclusion (JEDI), CPUC's Environmental and Social Justice Action Plan (ESJ Action Plan), Program Administrator (PA), Investor-owned utilities (IOU), Regional Energy Network (REN), community-based organization (CBO), market transformation (MT), Equity Metrics Working Group (EMWG), Market Support Metrics Working Group (MSMWG), Disadvantaged Communities Advisory Group (DACAG), and Compensation Task Force (Compensation TF).

## Introductions and Background

*Slides 2 - 12*

Lucy Morris, PG&E, presented the meeting objectives, which included:

1. Present Phase III Diversity, Equity & Inclusion Plan
2. Provide updates on Evolving CAEECC Working Group
3. Discuss work planning (review & seek approval on a new Working Group Prospectus)
4. Decide on a new Program Administrator Co-Chair

To achieve meeting objectives, the facilitation team developed the following agenda:

- Introduction and Background
- [Session 1](#): CAEECC Diversity, Equity & Inclusion
- [Session 2](#): Evolving CAEECC Working Group Update
- [Session 3](#): CAEECC Work Planning
- [Session 4](#): Co-Chair Nomination
- [Session 5](#): Wrap-up

Abrams provided general reminders, Microsoft Teams etiquette, in-person and hybrid logistics. Abrams highlighted why the meeting had an in-person option in San Francisco, as it was voted upon in a survey, but that future in-person options would rotate across different parts of California in the spirit of inclusivity. To encourage a space of inclusion and diversity, Abrams reviewed Proposed Meeting Norms and CAEECC Groundrules (see [Appendix B](#) for the full list).

In person Members were asked to introduce themselves verbally (since online participants couldn't see the names of all in person participants). Virtual participants were asked to introduce themselves through the chat.

## Membership Update

Abrams provided updates on Membership, including new Member leads for BayREN lead (Jane Elias), PG&E (Rachel Allen), and SCE (Elizabeth Gomez). She also welcomed Coby Rudolph from the CPUC, who recently took over Alison LaBonte's position as Supervisor of EE Procurement and Portfolio Management. Pam Rittelmeyer remains the primary CPUC lead for CAEECC.

CAEECC now has 23 total Members including 3 Ex-Officio: 10 PAs, 5 government entities (3 of whom are Ex-Officio), 5 implementers, and 3 advocates (see image below). The Facilitation Team also noted the anticipated absence of Katie Abrams from November through January.

*No members had discussion about the Membership Update.*

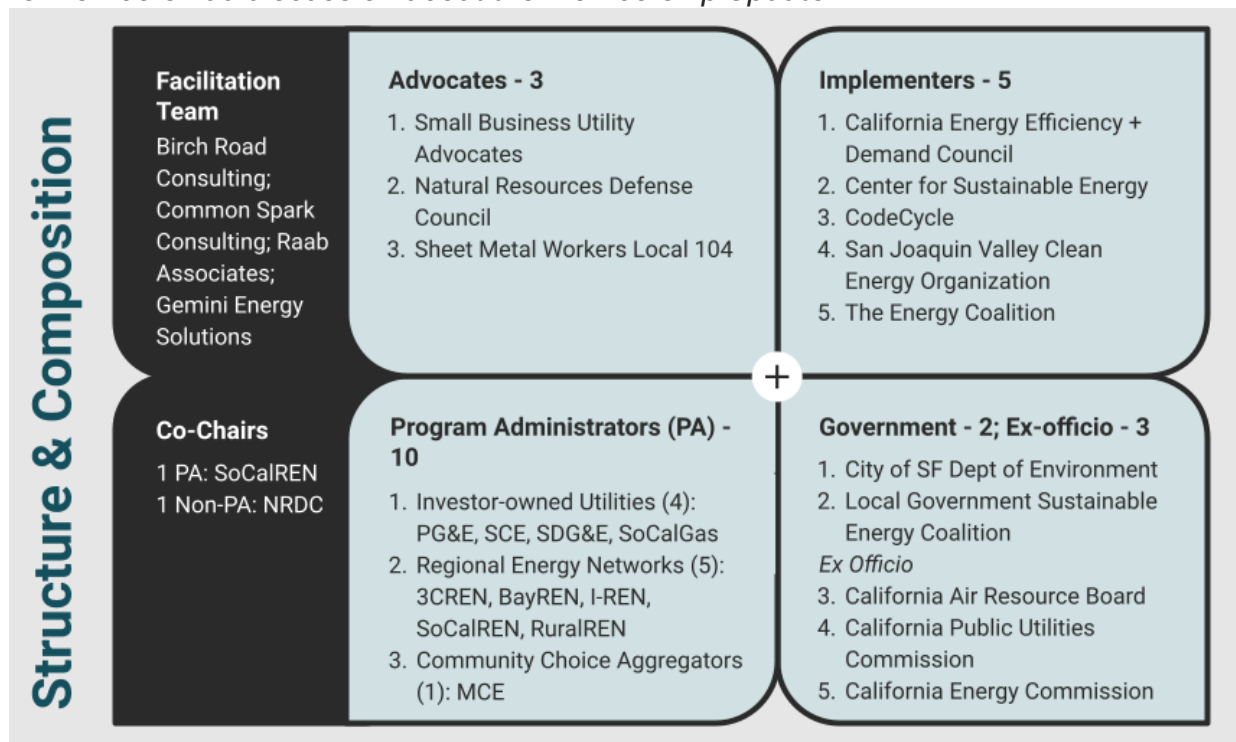


Image 1: Deconstruction the current structure and composition of CAEECC (as of 9/21/23)

## Session 1: CAEECC Diversity, Equity & Inclusion

Slides 13 - 29

Ralston presented a recap of the DEI Training CAEECC has undertaken thus far. In February, Dr. Anthony Kinslow II presented an overview of the EE space and described how inequity interacts and the need to re-think processes to develop programs in order to reach everyone. In May, Courageous Conversation provided training to CAEECC Members, Leads, and Ex-officio and presented on how to have conversations about

race. In June, Sikand and Ralston hosted an interactive reflection section on CAEECC's inclusionary practices.

Ralston then posed a question to CAEECC via slido, *If the goal is to serve all CA and it takes additional effort to connect with certain parts of CA, what does CAEECC need to do and know to reach those parts of CA?* Slido responses are included in [Appendix C](#).

Ralston provided an overview of the Slido responses verbally and noted that many of these ideas are being explored actively by the ECWG. She then prompted folks to add in the chat, *what jumps out to you; what's challenging; what's exciting?* CAEECC Members, WG Members, and the public noted the need to define "buzzwords", time to build trust and invite others, and engage in difficult conversation to dismantle inequitable systems. One Member noted the [CPUC's Environmental and Social Justice Action Plan](#) includes a lot of key definitions.

Ralston then transitioned to an outlook of a tailored training, with a proposal to be presented at the 11/29 Full CAEECC Quarterly Meeting #40. Some potential topic areas include: Tools to see there's no "neutral" policy or programs; Exploring inequities in existing programs, and generating equitable solutions; Applying Jemez Principles and Environmental Justice Principles to CAEECC and EE program design; Countering unconscious bias, what's working (and not) in Equity segment, belonging, white fragility... (a few Member suggestions from the DEI Kickoff). Ralston offered space for more ideas and suggestions.

## Summary of Discussion on CAEECC Diversity, Equity, and Inclusion, Ideas for a Tailored Training

- One Member clarified the anticipated time requirement for the proposed training. The Facilitators noted it would likely be a 5-6 hour training/conversation to be able to touch on the topics desired.
- A Member of the Public noted there is a CPUC proceeding called High DER Future and offered that the changes of this future view could mean that additional programs and solutions might become available, especially if CAEECC provides input. The Facilitators noted that [High DER Future](#) (R.21-06-017) focuses mostly on the needs of the grid to support resources typically that are not considered utility scale.
- The Facilitators offered that another training resource could be with a contact who does specific work in energy procedural justice issues at CPUC and asked if there's interest, to which many nodded in agreement.

## Session 2: ECWG

Slides 20 - 35

## Evolving CAEECC WG

Michelle Ralston (Ralston, she) presented the purpose behind the Evolving CAEECC Working Group (ECWG) and outlined how this working group came to fruition through both the Composition, Diversity, Equity, and Inclusion WG and the Compensation Task Force. Ralston noted that CAEECC's organizational structure might not look the same with the recommendations of the working group, and that's okay. Ralston recapped the first two ECWG meetings, how the current CAEECC Scope Purpose and Objectives aren't really relevant any more, and how they focused on orientation of the CAEECC and energy efficiency space and meeting each other.

She level-set that ECWG is challenging because there's both energy efficiency technical experts and community experts and that trust is being built on-the-go. Ralston highlighted the ECWG's strong desire to learn and get to know each other better. Ralston noted the effort to balance the ECWG charge with energy efficiency proficiency. Ralston previewed that the third meeting (on 9/27/23) would swing in a new direction and focus on the realities of communities<sup>1</sup>.

She noted that the ECWG Prospectus was reviewed thoroughly throughout the process and highlighted that there were no content changes to the prospectus. An ECWG Member, however, disagreed with this characterization and noted that there was extensive conversation about the ECWG Prospectus (see discussion in the section below for more details).

She provided an overview of some initial exploratory ideas the WG has brainstormed. The intention was to invite CAEECC thoughts and feedback on ECWG throughout the process, particularly since there are so few CAEECC members in the Working Group, and to provide ECWG members insights to CAEECC members' responses throughout their process.

- CAEECC as a meeting ground focused around CPUC Market Rate EE programs, but with more structured consideration of other EE programs, and how to coordinate to improve access and benefits for all Californians.
- CAEECC as an oversight body focused on effective, inclusive, and accessible EE programs. May include making recommendations to expand evaluation scope to consider accessibility and equity of program implementation.
- CAEECC as a force to expand accessibility and inclusivity in EE programs, their development, implementation, and impact.
- CAEECC as a gateway to engage and interact with energy efficiency programming and policies. May include community engagement and trainings to make EE more inclusive.

## Summary of Discussion on Evolving CAEECC WG

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<sup>1</sup> The Facilitators, since this meeting and because of the dialogue in this meeting and beyond, have amended the 9/27 Evolving CAEECC Working Group Meeting agenda to now focus on establishing a new path and scope for Evolving CAEECC WG within the given constraints.

- An ECWG Member raised an issue with a point on a slide about the progress of the ECWG that said “no changes have been proposed on the prospectus”<sup>2</sup>, as this sentence is not encompassing the amount of dialogue there was around this document.
  - Some additional ECWG Members also added concern for the ECWG Prospectus limiting the work of ECWG and of the process, while others offered that their interpretation of the Prospectus is high-level and a big-picture, flexible guidance. Ralston noted that the ECWG Prospectus had a lot of dialogue around it, but that even in all the dialogue, the WG had not decided on major changes to the work ECWG should do or proposed any limits to its scope. Ralston summarized the process that CAEECC agreed upon for this ECWG Prospectus, which is that CAEECC Members would approve a draft ECWG Prospectus (2/22/23 CAEECC Mtg), then ECWG would review and propose changes (if any) before today’s CAEECC mtg. Some ECWG Members noted confusion around the term “Prospectus” for ECWG, and a CAEECC Member suggested renaming/subtitled to provide clarity for ECWG Members.
  - Ralston clarified that: *ECWG scope is to provide concrete recommendations on how it might change the governance, structure and processes of CAEECC as it stands today to be more in alignment with the different energy efficiency policy processes, perhaps to provide better input impact, influence, and possibly oversight (as suggested by the CPUC in D.23-06-055) of the energy efficiency portfolio as well as to align around the CPUC’s environmental and social justice values, and how to create a body that reflects those values.*
- Several ECWG Members raised that many WG Members, including some with proficiency in EE, are struggling and lost in this ECWG process. Several ECWG Members also raised concern about gaps and disparities between the technically proficient folks and the non-technically-proficient folks. They highlighted that even some of the intentionally-dejargonized language used is still exclusionary and that simplified language is a good thing for the community to foster relatability and trust.
  - One ECWG Member highlighted that there’s a symbolic disconnect between where CAEECC and ECWG Members are meeting, noting that ECWG Members are being pulled along to meet CAEECC where CAEECC is at versus CAEECC meeting ECWG Members where they are. Another ECWG Member echoed that while this effort is really a huge step outside of the typical mode of operations for CAEECC, it is still very much based in a work culture rooted in exclusivity and this is posing a challenge for real input on the future of how CAEECC can align with the stated ESJ goals.

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<sup>2</sup> Quoted sentence was part of slide X, which was presented during the meeting. The Facilitation Team is required to post these slides ahead of time, and they are available to the public. The Facilitation Team did not have the opportunity/time to have them reviewed or approved by ECWG members; the slide does not represent the depth of discussion around the Prospectus by the ECWG..



- One ECWG Member suggested that they can't make recommendations because the fundamental dialogue is just starting to happen, and that more time is needed to rethink the process to provide more effective responses. Another ECWG Member noted that the entire process, while lengthy in CAEECC contexts, is rushed and suggested that CAEECC not expect clear and coherent deliverables at this moment, or in the near future. Another ECWG Member suggested not taking the slides as concrete.
- A CAEECC Member requested clarification on the steps to approve the working group recommendations. CAEECC leadership responded that the specific process depends on the recommendations themselves, and emphasized that there will likely need to be some enabling language in a formal CPUC decision to legitimately change CAEECC. Another CAEECC Member requested clarity on the timing for recommendations and if there's an official deadline.<sup>3</sup>
- Co-Facilitator Abrams provided an overview of the Phases of Team Development, noting that ECWG is a change development process that includes interaction with Full CAEECC.
- A Member of the Public asked if knowledge on the High DER Proceeding would be helpful. The Facilitator noted that perhaps in the future, but ECWG is not at a point to consider that proceeding.
- An ECWG Member raised caution about the "Simplified Charge" for ECWG (a request in ECWG Meeting #2 to easily digest the Prospectus in a simple slide). Ralston noted that while it was meant to be a paraphrase for comprehension (not to limit the scope of the prospectus), there was a lot of confusion around it. Therefore, the Facilitators omitted the simplified charge.
- An ECWG Member raised that "equity" was rarely talked about before George Floyd and COVID-19 and that there have been culture shifts, and suggested that CAEECC needs to move from a place of compassion and understanding rather than a checkbox. The ECWG Member requested that CAEECC reflect if they are ready to make this change—and if so, to meet ECWG on their level. They encouraged ECWG involvement in CAEECC in order to deconstruct silos [between CAEECC and the WG] —and raised questions about the role of ECWG Members and the power of ECWG vs. CAEECC.
  - Other ECWG Members acknowledged that the system itself has yet to change. A CAEECC Co-chair reassured that CAEECC does want to change and perhaps future CAEECC meetings could be integrated, but that some changes could require CPUC action.
  - Another CAEECC Co-chair recognized that ECWG is working within a system that is "behind", and that while this system says it supports the

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<sup>3</sup> No response to this request for clarification was recorded, however, the Facilitators offer the following context: CAEECC and the CPUC initiated this work in early 2022, by launching the Composition, Diversity, Equity, and Inclusion WG. However, the CDEI WG recommended that another, lengthier WG was needed and suggested the formation of ECWG in mid-2022. The ECWG Prospectus approved by CAEECC envisioned meetings June 2023 through March 2024 and budgeted facilitation based on that timeline.

work of ECWG, there's a tension in the potential to change and that the right levers need to be identified to make the change feasible.

- A CAEECC Co-chair shared that they see ECWG as having the power to change what CAEECC will look like and therefore has more power than CAEECC Members themselves. ECWG Members questioned how that could be true if only CAEECC Members were invited in-person. The Co-Chair responded that only CAEECC Members were invited due to space constraints and COVID, and noted that pre-pandemic, CAEECC meetings included many members of the public in person - and the hope that the next hybrid CAEECC meeting will be at a venue and time when more people can be invited in person.
- An Ex-Officio CAEECC Member raised caution of the use of the term "training" when speaking about the energy efficiency portfolio as traditionally that relates to trainings that are part of energy efficiency program implementation. ECWG Members clarified it meant introductory non-program education about the CPUC, energy efficiency portfolios, and justice, diversity, equity, and inclusion.
- Participants also discussed the distinction between CAEECC as a collective stakeholder body versus the members who make up CAEECC.
- ECWG Members highlighted the need and importance of compensation to enable the work.

## Compensation Pilot

Due to time constraints, the Compensation Pilot update was not provided. A Mid-Pilot Report Draft will be provided at the 11/29 Full CAEECC Meeting #40.

## Session 3: CAEECC Work Planning

*Slides 38 – 59*

### Equity & Market Support Working Group Prospectus

Ralston provided an overview of the proposed CAEECC Equity and Market Support Working Group<sup>4</sup>, why it's proposed, and discussed its Draft Prospectus for CAEECC Member approval. The CPUC Decision ([D.23-06-055](#)) adopted 13 Equity Indicators, 25 Market Support Indicators, and an additional 17 Market Support Indicators structured around the Awareness, Knowledge, Attitude, and Behavior (AKAB) surveys. The decision strongly encouraged CAEECC to re-engage the Equity and Market Support Metrics Working Groups to review the adopted indicators. Ralston outlined the required and optional activities for the Equity & Market Support Working Group and highlighted that Optional Activity on Community Engagement indicators might be a good spot for longer timelines and community input. Ralston reviewed the timeline proposed in the prospectus.

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<sup>4</sup> The Equity and Market Support Working Group will be a reconvening of the Equity Metrics Working Group and the Market Support Metrics Working Group (both first convened in 2021) with invitations to the CAEECC listserv, ECWG, and the public to join.



Ely Jacobsohn presented on development of Equity and Market Support Goals, a topic the CPUC staff would like to have CAEECC consider, via the Equity and Market Support Working Group. Jacobsohn outlined the process for establishing resource acquisition goals using Total System Benefit as the primary metric, and how the addition of Equity and Market Support goals (counting total progress toward the entire portfolio beyond each segment) may lead to some indicators becoming metrics. Jacobsohn highlighted that the CPUC staff is seeking input on all the TBD elements identified on slide 51 in orange.

After Member discussion on which, if any, optional activities to include in the Prospectus, Abrams tested CAEECC Members for consensus on the leading proposal (let the WG determine whether to address Common Metrics and AKAB indicators). There was no disagreement on this proposal, which is summarized in the gray box below. As summarized in the blue box below, discussion on the other Optional activities (Community Engagement Indicators, Reporting Demographic Participation Data, Objectives for the Equity & Market Support Segments, and Equity & Market Support Goals) will be revisited at the 11/29 Full CAEECC Quarterly Meeting #40.

**Modifications to Equity and Market Support WG Prospectus regarding Optional Activities:** The Equity and Market Support WG will self-determine whether or not to address the following topics:

- 1. Common Metrics Update**, particularly any recommended to be removed from tracking that have not been used and/or may no longer be relevant or useful. Recommendations for metric removal, suspension, or modification should be included in the same Indicators Advice Letter due May 1, 2024. (D.23-06-055 section 5.2, PDF page 29)
- 2. Awareness, Knowledge, Attitudes, and Behavior (AKAB) Indicators.** Recommendations to clarify and specify AKAB Indicators to be included in a Tier 2 Advice Letter due August 1, 2024. (D.23-06-055 section 7.9, relevant text on PDF page 72)

**Additional Optional Activities to Discuss at the Q4 meeting:** CAEECC members will discuss whether to add to the Prospectus for WG Members to decide whether to take on, or to address in another forum/venue.

- 3. Community Engagement Indicators.** Recommendations by the Equity and Market Support WG for inclusion in mid-cycle **Advice Letters due September 1, 2025.** (D.23-06-055 section 7.8, PDF page 67)
  - Indicators designed by engaging ESJ communities and CBOs directly (whomever, CAEECC or PAs, when developing metrics)
  - Quantitative and qualitative indicators

4. **Reporting Demographic Participation Data.** Advise the PAs and Reporting Program Coordination Group (PCG) in response to questions in section 7.7 ([D.23-06-055](#) Ordering Paragraph 23, PDF page 125. Questions are in Section 7.7, PDF page 65) in the PA and PCG joint **Report by September 1, 2025.**
5. **Objectives for the Equity & Market Support Segments.** Recommended Objectives adopted in the Decision, but changes, additions, modifications can be considered with the **next portfolio application in 2026 (for the 2028-2031 period) (Application date TBA).** ([D.23-06-055](#) section 7.5, PDF page 57)
6. **Equity & Market Support Goals.**
  - a. **Recommended priorities for** a) Higher level goal development; b) Options for goal constructs, methods, metrics, timeframes, quantification approaches, stakeholder engagement, process, procedure, enforcement, studies, or other element of goal development; c) Indicators that could be converted to metrics with targets to reach goals.
  - b. **Feedback** on a) PA goal constructs and proposed process; b) PA Tier 3 Advice Letters

## Additional Changes to the Equity & Market Support Working Group Draft Prospectus

In addition to the changes in the gray box above, the following change was also made to the Equity and Market Support WG Prospectus. A redline version is available on the meeting page, linked at the top of this document.

- Consult ECWG on recruitment process to request input on inclusivity in recruitment process

## Summary of Discussion on the Equity & Market Support Working Group Draft Prospectus

- A CAEECC Member proposed to change the Membership Eligibility by revising “The [Equity and Market Support] WG will also be open to the public to observe (and provide limited input, time allowing)” to “The [Equity and Market Support] WG will also be open to the public to observe & provide input.”
- An ECWG Member raised concern about the timeline and how the timeline for this working group may or may not be inclusive for community input. A few ECWG Members raised concerns about the lack of inclusion of community input, a desire to be involved, and suggestions of how, with compensation, to include perspectives other than the current CAEECC, including through an equity

checklist and/or huddles for additional stakeholder input. An ECWG Member raised the importance of targeting ESJ Communities.

- Ex-officio Members highlighted that the CPUC identified CAEECC to be the public input body for this process, however, CAEECC Members noted that this body only is accessible to people historically involved and that the CPUC should allow for more time, outreach, and compensation. These changes might require modification of a prior CPUC decision.
- A CAEECC Co-chair noted the technicality of metrics and the need to balance the value of perspectives with the deep technical weediness of the topics at hand. The Co-Chair noted that PAs are required by the CPUC to do this reporting. Katie Wu, the Facilitator for the Equity and Market Support WG, echoed that community input later might be beneficial to help identify what indicators and metrics are important to keep or change. She requested that if CAEECC plans to rethink metrics in the future, then CPUC should allocate resources so CAEECC can be prepared to do community outreach.
- An ECWG Member questioned why “equity” isn’t integrated in all metrics, but rather is a separate segment. Facilitators noted this has to do with program segments, not the equitableness of each indicator. A Co-Chair described the formation of the equity segment and the tensions with cost-effectiveness (ie the equity segment was created, in part, given the challenges of focusing on equity in Resource Acquisition segment which is subject to cost-effectiveness limits unlike the Equity segment).
- There was also a conversation about the [Equity and Access Grant Program](#), how folks could leverage that and creative ways to get involved if not a 501(c)(3).
- An ECWG Member requested clarification on the Equity & Market Support Working Group and the members and invitations for this working group. The Facilitators noted that ECWG will be part of the invitation list for this working group.
- An ECWG Member raised that language that is used around things like *resource acquisition*, *market sector*, *cost*, *revenue*, and *cost effectiveness* can be deceptive depending on who is the author and source of using that term and who is the receiver and the reader.
- A CAEECC Member and ECWG Member discussed Total System Benefit and the lack of community-specific benefits within this measurement.
- A CAEECC Member noted that the PAs meet monthly to discuss policy, deliverables, and tasks. As a group, they started discussing the various orders in the Decision, including many of those topics in the draft Prospectus, and specifically how to facilitate the accomplishments of these tasks. The Member proposed that the reporting PCG (Project Coordination Group) be the convening space and that CAEECC could be engaged to offer specific opportunities for wider engagement. An Ex-officio member noted that the PCG is merely a space to get logistical work done.
- CAEECC Members proposed different ways to incorporate all optional activities and allow the Equity and Market Support WG to determine their own scope on

these activities. Members elevated different benefits and potential drawbacks of these proposals, including how the topics would be addressed if not at CAEECC.

- CAEECC and ECWG Members requested clarification on the goals presented by CPUC and which parts of CAEECC (if any) should take this on.
- A CAEECC Member asked for clarification on the PAs AKAB baseline activity, and it was confirmed that the PCG was discussing this relation to actions needed to comply with Ordering Paragraph 11 of D.23-06-055.
- A CAEECC Member noted that ultimately, PAs are responsible for filing Advice Letters to the CPUC, and asserted their belief that there is alignment on Common Metrics so additional stakeholder input may not be necessary at this time. Another CAEECC Member disagreed, thinking that an opportunity for input would be beneficial though shouldn't require a significant amount of effort and could be addressed through a workshop or huddle.
- CAEECC Members requested clarification on what else is happening with AKAB and to investigate who's already doing this work and where CAEECC can best plug in. CAEECC Members also raised the time constraints on non-PAs. The Facilitator offered Quarterly Meetings and Workshops as a way to stay involved in the process in a light-touch way.
- CAEECC Members raised that Common Metrics is a high priority and that finalization needs to happen soon because March 2024 is quickly approaching.
- CAEECC Members discussed which optional activities to continue to discuss in November and what that means in terms of timeline and ground rules. Members raised concern about some of the upcoming deadlines with a few of the optional activities. An ECWG Member proposed self-determination by the WG for these topics. The Facilitators noted that per CAEECC ground rules, there isn't anything that would be of concern for the WG to self-determine their topics. Members concluded that adding Common Metrics and AKAB makes sense to be engaged on together, however the Community Engagement activity could have its own non-rushed separate process.
- A CAEECC Member proposed that the goals topic be added along with the other two optional activities added to the Prospectus for the WG to decide whether to take it on. After some discussion on the topic, Members decided to punt this to the 11/29 Full CAEECC Quarterly Meeting #40.
- Some ECWG members expressed interest in the opportunity to participate. CAEECC Members noted that ECWG Members can apply to participate in the Equity and Market Support WG working group (rather than working on metrics through ECWG). CAEECC Members also noted that there are many years of context, metrics are complex and technical, and the participants in the original Equity and Market Support Working Groups are well primed for the conversation.
- Some CAEECC Members indicated interest in a more formal process for goals-setting that includes more stakeholder engagement than is required in the CPUC Decision.
- An ECWG Member requested that the more ECWG and CAEECC work together, the more relevant recommendations will be to CAEECC.

## Portfolio Oversight Topic for Evolving CAEECC WG's Consideration

Due to time constraints, this topic was not covered at the meeting. In lieu, the Facilitation team provides the following update:

The 6/29/23 CPUC Decision removed Portfolio Oversight from CAEECC as a requirement, but urged ECWG to consider this role in their deliberations.

## Session 4: Co-Chair Nomination

Slides 61 - 62

Katie Abrams invited a discussion on the co-chair nomination for the PA seat. Lujana Medina, SoCalREN, was nominated. She provided brief remarks on her passion for serving as Co-Chair, including her interest and involvement in the Compensation Pilot and inclusivity. Medina left the "room" (Microsoft Teams) while Members had an opportunity to express any reservations and nominate an alternate co-chair. No concerns or alternate nominees were raised. Medina was confirmed as the interim co-chair for the PA seat.

## Session 5: Wrapping Up

Slides 63 - 72

### Proposed Topics

Abrams outlined Proposed Topics for the 11/29/23 Meeting, including updates on the ECWG: Updates + CAEECC Discussion, San Diego REN Business Plan proposal, 2024 Workplan, Co-Chair Nominations, Equity and Market Support WG Optional Activities, and a Proposal for DEI Training Phase III during the Main Assembly. In addition, Abrams included PA Solicitation updates for the Optional Assembly. Abrams opened the meeting for CAEECC Member discussion. No CAEECC Members had additions, and one Member noted it already looks like a packed agenda.

### Solicitation Updates

Stacie Risley, SDG&E provided updates on the Solicitations from IOUs (slides 65-69). *Added corrections for SDG&E: WET Advice letter 2.0 has not been submitted, same with non-residential behavioral. This update will be reflected on the PEPMA site ([Proposal Evaluation & Proposal Management Application](#)).*

- An Ex-officio member prompted at what point is extending one or more third party contracts versus putting out new bids a concern? CAEECC Members discussed this, questioned if there is recourse, and noted that continuing contracts shouldn't be of concern if they are performing well. CAEECC Members discussed technicalities and legal implications of the options.

## Meeting Evaluation

Abrams provided a summary of the Evaluation Survey from the 6/21/23 Full Quarterly CAEECC Meeting. In general, participants felt the 6/21/23 meeting was successful. Abrams reminded participants about this meeting's evaluation survey, and invited submissions until 9/27/23.

## Next Steps

Abrams summarized the next steps:

- Meeting summary will be posted within 5 business days
- Meeting Evaluation: due 9/27/23 (required for members and encouraged for everyone else) Facilitators to incorporate feedback in meeting design



## Appendix A: Attendees

Organization	Name
<b>CAEECC Members</b>	
3C-REN	Alejandra Tellez
BayREN	Jane Elias
CEDMC	Clark McIsaac
Code Cycle	Dan Suyeyasu
CSE	Fabiola Lao
IREN/WRCOG	Benjamin Druyon
LGSEC	Demian Hardman Saldana
MCE	Alice Havenar-Daughton
NRDC	Lara Ettenson
PG&E	Lucy Morris
Redwood Coast Energy Authority	Stephen Kullmann
Small Business Utility Advocates	Ted Howard
SCE	Elizabeth Gomez
SDG&E	Stacie Risley
SF Dept of Environment	Lowell Chu
SJVCEO	Courtney Kalashian
SoCalGas	Sandra Gonzalez
SoCalREN	Lujuana Medina
The Energy Coalition	Laurel Rothschild
<b>Ex-Officio</b>	
CARB	Emma Tome
CEC	Shadi Aslebagh
CPUC Energy Division	Ely Jacobsohn
CPUC Energy Division	Jen Kalafut
CPUC Energy Division	Pamela Rittelmeyer
CPUC Energy Division	Coby Rudolph
CPUC Local Government and Community Outreach	Jesus Torres
<b>Other Interested Stakeholders</b>	
Acterra	Leo Steinmetz
AMBAG	Amaury Berteaud
American Eco Services	Nicole Milner (1 min)
CalMTA/RI	Nils Strindberg
County of San Luis Obispo	Jordan Garbayo
CSE	Ryan "Rocky" Fernandez

ECWG Member	Aislyn Colgan
ECWG Member	Charles Cormany
ECWG Member	Valerie Hash
ECWG Member	Tanisha-Jean Martin
ECWG Member	Alice Sung
ECWG Member	Kate Woodford
Energy Solutions	Evan Kamei
Efficiency First	Emily Miron
Frontier Energy	Nancy Barba
Grounded Research	Jennifer Mitchell-Jackson
Grounded Research	Mary Sutter
Gridworks	Katie Wu
Healthy Active Streets	Sumire Gant
High Sierra Foundation	Pam Close Bold
ICF	Jesse Feinberg
Lincus	Patrick Ngo
MCR Group	Melanie Gillette
MWC	Mark Wallenrod
PG&E	Rachel Allen
PG&E	Conrad Asper
PG&E	Rob Bohn
PG&E	Mananya Chansanchai
PG&E	Sebastien Csapo
PG&E	Moses Gastelum
PG&E	Lindsay Tillisch
Resource Innovations/CalMTA	Nils Strindberg
SCE	Rosalie Barcinas
SCE	Alden Lundy
SCE	Larry Tabizon
San Diego Community Power	Aisha Cissna
San Diego Community Power	Sheena Tran
SDG&E	Stephanie Gutierrez
Self	Steve Frisch
Sierra Business Council	Sherry Hao
Silent Running	James Dodenhoff
SoCalGas	Genia Hernandez
SoCalREN	Tessa Charnofsky
TEAA	Ross Colley
Techflow	AJ Perkins

The Energy Coalition	Craig Perkins
The Mendota Group, LLC	Grey Staples
Timber Cove Energy Solutions	Spencer Lipp
Wildan	Lou Jacobson
Xanthus Consulting	Frances Cleveland
<b>Facilitators</b>	
Katie Abrams	Birch Road Consulting
Michelle Vigen Ralston	Common Spark Consulting
Suhaila Sikand	Common Spark Consulting
Susan Rivo	Raab Associates

## Appendix B: Meeting Norms & Groundrules

### Meeting Norms

To encourage a space of inclusion and diversity, meeting participants were asked to agree to the following meeting norms:

- Make space, take space (share the mic).
- Stories shared here stay here; what is learned here leaves here.
- Share your unique perspective: share your unpopular opinion.
- Generative thinking: "yes, and" instead of "yes, but".
- Listen from the "We", speak from the "I".
- Offer what you can; ask for what you need.
- Be inquisitive.
- Assume best intent and hold each other accountable.
- Be empowered to share impact.

### *Creating a space of inclusion and diversity*

### Groundrules

1. Attend all meetings (or send designated alternate)
2. Do your homework (complete pre-and post-meeting work to ensure productive meetings and that a complete deliverable is finalized)
3. Facilitation team posts materials 5 days before the meeting
4. If there are recommendations you don't agree with, propose alternatives or think creatively to try to bridge the gap

See Goals, Roles & Responsibilities for the full list of Ground Rules:

<https://www.caeec.org/caeccc-info>

## Appendix C: Discussions

The format of this appendix has shifted. For detailed conversations, please consult the Facilitation Team. Appendix C now offers interaction from Facilitation tools such as Slido or Google Jamboard where applicable.

### Session 1 CAEECC Diversity, Equity & Inclusion

#### Slido Responses

- Build trust to get to community ownership of decision-making
- Michelle, this was part of my response that did not get highlighted or expressed yet, *Invest in community leaders from targeted areas and pay them to participate in CAEECC*
- Explain how this all impacts the quality of their everyday lives
- Invest in community leaders from targeted areas and pay them to participate in CAEECC
- It takes multiple steps. Out reach and partnership with local orgs. Listening circles. Report out to community. Additional listening circle. And meaningful follow up with actionable items and supports
- Know the communities of concern from local government perspective and CBOs in the area.
- CAEECC Listening Tour connecting with community organizations and individuals in targeted Communities of Concern around CA. Investing in relationship building to create lasting communication channels to generate ongoing conversations about what is working and what is not. Invest in community leaders from targeted areas and pay them to participate in CAEECC
- Continue to focus on this population ahead of cost effectiveness
- Depends on if you mean geographical or ideological. If geographic then effort needs to be made to be there, or hold meetings that are more accessible within a drive time. If it's ideological then you need trusted members of the community to lead in and find a space of intentional overlap to work in.
- Broad and engaging communications and collaboration plans, actions - must align and collaborate with relevant community leaders (CBOs, townhalls, distribution of resources, etc.)
- Hosting CAEECC meetings in those locations
- Leverage the CPUC's new equity and access program.
- Work with local community action agencies/service providers.
- Continue to collaborate with local CBOs to get feedback and unique perspectives
- Support efforts to ensure appropriate data is readily available and can be evaluated; include diverse representation in CAEECC
- Receive presentations and information to better understand the more
- Hold these meetings (or other fora where we want to get non-traditional attendees at the table) outside of typical work hours if we want those who don't work in this space to participate

- Engage local service providers and conduct listening circles
- Actually going to these locations, working with cbo's, and actually listen to THEIR realities
- understand who those communities are and engage key members of those communities
- Facilitate opportunities for communities of concern to implement programs themselves, rather than only be soliciting input to design programs on their behalf
- We need to understand where this fits in terms of the CPUC's priorities for EE. Is it more important than cost effectiveness?
- Needs to know where and who to focus on. Can't do everything. Need prioritization.
- Do townhalls/listening sessions around the state to get community feedback
- Connect with local organizations, city councils, maybe local DEI task forces if available
- Have guests members from those locations
- Meet them when and where they're at and listen deeply
- Engage CBOs in those remote areas
- Have more people in those areas talking to the community