**CAEECC Compensation Task Force**

**Kick-Off Meeting June 8, 2022 (12-3pm)**

**DRAFT Agenda**

**Facilitator: Katie Abrams**

Supporting materials can be found on theCAEECC website: <https://www.caeecc.org/6-8-22-compensation-tf-kickoff-mtg>

*Note: All slide numbers in agenda refer to the “6/8 Compensation TF Slides” posted at the link above*

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| **Time** | **Topic** | **Details** | **Document** | **Presenter** |
| 12:00 | **Review Agenda, Housekeeping & Introductions** | 1. Review Agenda & Housekeeping 2. Task Force Member & Facilitation Team Introductions | 1. Slides 2-4 2. Roster, and slides 5-7 | 1. Facilitator 2. All |
| 12:25 | **Review Task Force Goals & Approach** | 1. Review TF Charge, Scope, Approach, Timeline, Key Questions, Deliverable, Groundrules & Norms | 1. Scope of Work, and slides 8-15 | 1. Facilitator and All |
| 12:50 | **Recommendations from a Previous CAEECC Working Group** | 1. Relevant Background & Recommendations From CAEECC CDEI Working Group | 1. Slides 17-30 | 1. Facilitator and Jim Dodenhoff (Silent Running) |
| 1:40 | **Break** |  |  |  |
| 1:50 | **Initial Brainstorm** | 1. Breakouts to brainstorm organization/individual eligibility, funding guidelines, and (time permitting) funding sources | 1. Jamboard & Slides 32-37 | 1. All |
| 2:45 | **Wrap-Up and Next Steps** | 1. Discuss Possible Mini Teams 2. Identify Clear Next Steps Including Homework Assignment 3. Meeting Evaluation | 1. Slide 39 2. Slide 40 3. Slides 41-43 | 1. All 2. Facilitator 3. All |
| 3:00 | **Adjourn** |  |  |  |

*Note: Members of the Public are welcome to attend the meeting, and can participate by sharing comments/questions/feedback at any point in the meeting via the chat. Facilitators will elevate their feedback as appropriate. If the Public prefers to verbalize a comment, please chat Suhaila Sikand (facilitation support) so she can determine an appropriate time in the agenda.*

**Zoom coordinates**:  <https://us02web.zoom.us/j/81821280212>   
Meeting ID: 818 2128 0212

MEETING GOALS & KEY SCOPE QUESTIONS, FOR REFERENCE:

**Primary Meeting Goals:**

1. Get acquainted with fellow Task Force Members
2. Review Task Force Goals, Scope & Approach
3. Present Background & Context on Compensation
4. Brainstorm Initial Recommendation Ideas

**Key Scope Questions:**

1. What funding mechanisms, if any, are recommended considering the timing and purpose of the future JEDI-focused Working Group?
2. What are the eligibility requirements for applicants?
3. What activities and expenses are appropriate for funding (e.g., travel, staff time for attending meetings, preparation time, etc.)?
4. Should there be a cap on the funding (for individual members of a working group, and/or for an entire working group)?
5. What additional guidelines are needed, if any, regarding compensation for an eligible working group member or working group?
6. What is the timeline for getting compensation in place, and what is the TF’s recommendation for how that impacts the recruitment & launch of the JEDI-focused Working Group?