**Next Steps/To Do for MSMWG**

**From 9/2/21 Meeting**

All items below due by noon 9/17 unless otherwise noted:

* **Objectives/Sub-Objectives**
* Fix grammar on Objective #3 (Facilitation Team)
* Consider definition for “energy efficiency markets” on overall segment objective (e.g., “Individuals and organizations participating in transactions with one another for energy efficiency products and services including customers and market actors.”) (WG)
* **Principles**
	+ Propose new question for #3 (“when to use them”), or remove questions altogether from principles (Facilitation team/WG)
	+ Revise principals 2b/3a or add new principle to allow for PAs to propose programs that don’t sync with sub-objectives/metrics but would need to propose new sub-objective/metric(s) (Facilitation Team)
	+ Target-setting non-consensus principle
		- Draft language supporting each option (Option 1 supporters?; Option 2 CalPA—by 9/17)
		- Orchestrate sign up process for non-consensus options (Facilitation Team post 8.21 mtg.)
* **Metrics**
	+ Content changes
		- For metrics with AKAB survey-based approach (#1, 2, 5), propose output-based metric(s) to complement the survey approach (Cal Advocates and sub-WG)
		- #3 needs to be fleshed out (sub-WG)
		- #4 needs to be refined (sub-WG)
	+ Process
		- Sub-WG to meet ideally twice before next Thurs

* **Report**:
	+ Draft report (intro, move Objective, sub-Objectives, principles, and metrics into report,) (Facilitation Team)
	+ Review and come ready to discuss at 9/21 mtg. (WG)
* **Mtg Summary**
	+ Draft and Post by COB 9/14 (Facilitation Team)
* **Timeline**
	+ Fri 9/10 3pm – complete doodle poll/sub-WG signup
	+ Mon-Weds 9/13-16 – sub-WG meets twice to flesh out issues above
	+ Fri 9/17 noon (or before) – provide updated metrics from sub-WG and additional material
	+ Fri 9/17 COB—Post draft report, 9/21 agenda; and any additional material
	+ Mon 9/20 – work with your organization to determine if you can support each of the recommendations, and if not, come prepared with an alternative
	+ After 9/21 meeting – final signups of any non-consensus items