

January 29, 2024

**Advice 4861-G/7157-E**

(Pacific Gas and Electric Company ID U 39 M)

Public Utilities Commission of the State of California

**Subject: California Energy Efficiency Coordinating Committee Meeting Work Plan and Budget for Program Year 2024**

Pacific Gas and Electric Company (PG&E) hereby submits this advice letter to update the California Energy Efficiency Coordinating Committee (CAEECC or coordinating committee) 2024 proposed workplan and budget.

**Purpose**

In compliance with Commission Decision (D.)15-10-028, *Decision Re Energy Efficiency Goals for 2016 and Beyond and Energy Efficiency Rolling Portfolio Mechanics*, Ordering Paragraphs (OP) 10 and 11, PG&E, on behalf of the coordinating committee, hereby submits this Tier 1 Advice Letter to establish the proposed schedule of CAEECC meetings, subcommittee meetings, and the 2024 budget.

**Background**

D.15-10-028 requires the coordinating committee to select an energy efficiency (EE) program administrator to submit an annual Tier 1 advice letter in January, which lays out the coordinating committee's plans and agendas for the year.<sup>1</sup> Additionally, as part of the advice letter, the program administrator is required to include the coordinating committee's budget for review.<sup>2</sup>

**2024 Proposed CAEECC Schedule and Topics**

Table 1 presents the proposed 2024 CAEECC meeting dates and topics.

In 2024, the coordinating committee anticipates having approximately ten (10) working group meetings, or workshops based upon current activities. In addition to these ten meetings, there will be four (4) full CAEECC meetings, one in each quarter in 2024, as well as two (2) full day biannual report sessions.

---

<sup>1</sup> D. 15-10-028, OP 10.

<sup>2</sup> *Id.*, OP 11.

**Table 1: Expected CAEECC 2024 Meeting Dates and Topics**

<b>Dates</b>	<b>Meeting Topics</b>
March 14, 2024 May 15, 2024 September 18, 2024 November 13, 2024	<b>Quarterly Full CAEECC Meetings (4 meetings)</b> <ul style="list-style-type: none"> <li>- Update on important developments (e.g., relevant proceedings including Market Transformation Administrator, Energy Savings Assistance Program and the CPUC Environmental &amp; Social Justice Action Plan Implementation and CBO compensation)</li> <li>- Update and discussion on Equity &amp; Market Support Working Group and ad hoc Working Group</li> <li>- Special substantive topics TBD</li> </ul>
May 14, 2024 September 17, 2024	<b>Biannual Report Sessions (2 full day meetings)</b> <ul style="list-style-type: none"> <li>- Each Program Administrator provides data-driven updates on their energy efficiency portfolio progress including a high-level overview of their Annual Report, and an update on progress approximately 6 months after the Report filing</li> </ul>
January 17, 2024 January 24, 2024 January 31, 2024 February 21, 2024 February 28, 2024 Phase II TBD (4 meetings) Ad hoc TBD (1 meeting)	<b>Equity &amp; Market Support Working Group (9 WG meetings + 1 ad hoc/mini group session)</b> <ul style="list-style-type: none"> <li>- EMSWG Phase I (5 meetings)</li> <li>- EMSWG Phase II (4 meetings/huddles)</li> <li>- Ad hoc/mini group session TBD</li> </ul>
Dates TBD	<b>Diversity, Equity &amp; Inclusion (DEI) Phase III Training</b> <ul style="list-style-type: none"> <li>- Work with CAEECC Co-chairs, ED staff, members and others as appropriate to develop and execute Training Plan to strengthen DEI competencies for facilitation team, CAEECC members, and ex officio</li> <li>- Session 1: Recognition/Restorative Equity</li> <li>- Session 2: Distributive Equity</li> <li>- Session 3: Procedural Equity</li> </ul>

The proposed topics for the full quarterly 2024 CAEECC meetings, working group meetings, and workshops are subject to change depending on other policy and process issues that may arise.

**2024 Estimated CAEECC Facilitator Budget**

The estimated budget necessary to conduct the expected scope of work in 2024 is **\$545,421**. If that scope of work expands, the necessary budget may increase. The expected scope of work represented by this budget includes four full CAEECC meetings, two biannual report sessions, and 10 working group meetings or workshops. The estimated budget will cover the following nine tasks as detailed in the Facilitation contracted Scope of Work:

- **Task 1 – Educate and outreach to promote DEI**
  - Work with CAEECC Co-Chairs, CPUC ED staff, members and others as appropriate to develop and execute a Training Plan to strengthen diversity, equity and inclusion competencies for the facilitation team, CAEECC members, and ex officio members by providing or organizing trainings
- **Task 2 – Facilitate full CAEECC meetings**
  - Prepare and prioritize meeting agenda and topics and to ensure the topics are aligned with CAEECC goals and relevant to the current EE proceeding(s);
  - Ensure compliance with the CPUC’s Conflict of Interest policy both in setting agendas, and that no conflict-of-interest discussions take place at CAEECC;
  - Guide the stakeholders in meetings to ensure discussions stay focused on the agenda topics to achieve the stated goals;
  - Ensure sufficient public comment and discussion opportunities; and
  - Drive conversations toward consensus solutions to EE policy and any portfolio, sector or program level challenges.
- **Task 3 – Facilitate Working Group and sub-committee meetings and workshops**
  - Set appropriate meeting agenda;
  - Prepare and prioritize meeting agenda and topics;
  - Work with the presenters to ensure that all meeting materials are clear, concise and available for posting in a timely manner;
  - Ensure compliance with the CPUC’s Conflict of Interest policy both in setting agendas, and that no conflict-of-interest discussions take place at CAEECC;

- **Task 4 – Facilitate Establishment of New Working Group per Annual Workplan (Note: For 2024, work under this task will be integrated into Task 3 and no longer tracked under Task 4)**
  - Facilitator and CAEECC Co-Chairs discuss new Working Group proposal with CPUC ED staff (if not currently in Work Plan);
  - Engage full CAEECC membership to discuss proposed view of goal/purpose/deliverable for new Working Group;
  - Launch the Working Group and finalize the prospectus with the Working Group.
- **Task 5 – Ensure a Robust Record of Meetings and Evaluation of CAEECC Meetings and Facilitation**
  - Prepare sufficiently detailed meeting summaries capturing agreements, disagreements, important discussions, and clear next steps
  - Conduct post-meeting feedback surveys;
  - Draft reports to document recommendations or proposals developed by the members, a working group or subcommittee on an issue assigned or adopted by CAEECC;
  - Conduct annual feedback survey to determine opportunities for improvement.
- **Task 6 – Manage CAEECC documents**
  - Maintain CAEECC Governance documents annually and as requested throughout the year;
  - Post relevant and appropriate documents including pre/post meeting materials and reports to the CAEECC website/calendar timely;
  - Establish and implement a QA/QC process for CAEECC documents reviewed and approved by CAEECC Co-Chairs and CPUC ED staff.
- **Task 7 – CAEECC management implementation**
  - Work with CAEECC Co-Chairs and CPUC ED staff to develop a draft annual CAEECC Work Schedule to be vetted by the full CAEECC membership and included as part of the January required Tier 1 Advice Letter submission to CPUC's ED;
  - Host regular check-in meetings with CAEECC Co-Chairs
  - Host regular check-in meetings with CAEECC Co-Chairs and CPUC ED staff
- **Task 8 – Maintain CAEECC website**
  - Website design and maintenance plan to ensure easy access to relevant documents;

- **Task 9 – Other tasks (as needed)**

- Future tasks and duties to be reviewed and approved by CAEECC Co-Chairs and CPUC ED staff.

Table 2 presents the 2024 total estimated budget by task.

**Table 2: 2024 Total Estimated Budget by Task**

*Note: Estimated Hours and Estimated Budget will not appear to be based on a standard rate since they represent an aggregation of hours from different roles and commensurate hourly rates. Some expenses have been embedded into tasks if they are task-specific, for budget tracking purposes.*

<b>Task</b>	<b>Quantity</b>	<b>Total Estimated Hours</b>	<b>Total Estimated Budget</b>
<b>Task 1: Educate and outreach to promote DEI</b>	3 meetings	121	\$ 42,314
<b>Task 2: Facilitate full CAEECC meetings</b>	6 meetings	590	\$ 123,092
<b>Task 3: Facilitate Working Group and sub-committee meetings and workshops</b>	10 meetings	640	\$ 150,000
<b>Task 4: Facilitate Establishment of New Working Group per Annual Workplan (part of Task 3, no longer tracking)</b>	0	0	\$ 0
<b>Task 5: Ensure a Robust Record of Meetings and Evaluation of CAEECC Meetings and Facilitation</b>	16 meetings	242	\$ 55,120
<b>Task 6: Manage CAEECC documents</b>	12 months	335	\$ 61,524
<b>Task 7: CAEECC management implementation</b>	12 months	155	\$ 61,746
<b>Task 8: Maintain CAEECC Website</b>	12 months	85	\$ 37,225
<b>Task 9: Other Tasks (as needed)</b>	TBD	0	\$ 0
<b>Total Labor Budget</b>			<b>\$ 531,021</b>
<b>Expenses</b>			<b>\$ 14,400</b>
<b>2024 TOTAL ESTIMATED BUDGET</b>		<b>2,168 Hrs.</b>	<b>\$ 545,421</b>

The cost share allocation<sup>3</sup> of the 2024 total estimated budget between the four investor-owned utilities (IOUs)<sup>4</sup> is as follows:

<b>IOU</b>	<b>Cost Share Allocation</b>	<b>Budget Share</b>
SCE	49.75%	\$ 271,347
SDG&E	9.92%	\$ 54,106
SoCalGas	8.84%	\$ 48,215
PG&E	31.49%	\$ 171,753
<b>Total</b>	<b>100.00%</b>	<b>\$ 545,421</b>

### **Protests**

Anyone wishing to protest this submittal may do so by letter sent electronically via E-mail, no later than February 20, 2024, which is 22 days<sup>5</sup> after the date of this submittal. Protests must be submitted to:

CPUC Energy Division  
ED Tariff Unit  
E-mail: EDTariffUnit@cpuc.ca.gov

The protest shall also be electronically sent to PG&E via E-mail at the address shown below on the same date it is electronically delivered to the Commission:

Sidney Bob Dietz II  
Director, Regulatory Relations  
c/o Megan Lawson  
E-mail: PGETariffs@pge.com

Any person (including individuals, groups, or organizations) may protest or respond to an advice letter (General Order 96-B, Section 7.4). The protest shall contain the following information: specification of the advice letter protested; grounds for the protest; supporting factual information or legal argument; name and e-mail address of the protestant; and statement that the protest was sent to the utility no later than the day on which the protest was submitted to the reviewing Industry Division (General Order 96-B, Section 3.11).

<sup>3</sup> Cost share allocation as agreed in the IOUs' co-funding agreement (CFA) for this CAEECC Facilitation 2022-2025 contract, led by PG&E. The cost share allocations are proportional based on each IOU's total authorized 2024-2027 EE budget.

<sup>4</sup> The four investor-owner utilities are: PG&E, Southern California Edison (SCE), Southern California Gas Company (SoCalGas), and San Diego Gas and Electric Company (SDG&E).

<sup>5</sup> The 20-day protest period concludes on a weekend and holiday; therefore, PG&E is moving this date to the following business day.

**Effective Date**

Pursuant to General Order (GO) 96-B, Rule 5.1, and OP 10 and OP 11 of D.15-10-028, this advice letter is submitted with a Tier 1 designation. PG&E requests that this Tier 1 advice submittal become effective upon date of submittal, which is January 29, 2024.

**Notice**

In accordance with General Order 96-B, Section IV, a copy of this advice letter is being sent electronically to parties shown on the attached list and the parties on the service list for R.13-11-005. Address changes to the General Order 96-B service list should be directed to PG&E at email address PGETariffs@pge.com. For changes to any other service list, please contact the Commission's Process Office at (415) 703-2021 or at Process\_Office@cpuc.ca.gov. Send all electronic approvals to PGETariffs@pge.com. Advice letter submittals can also be accessed electronically at: <http://www.pge.com/tariffs/>.

\_\_\_\_\_  
/S/

Sidney Bob Dietz II  
Director, Regulatory Relations  
CPUC Communcations

cc: Service List R.13-11-005



# ADVICE LETTER SUMMARY

## ENERGY UTILITY



MUST BE COMPLETED BY UTILITY (Attach additional pages as needed)

Company name/CPUC Utility No.: Pacific Gas and Electric Company (ID U39 M)

Utility type:

- ELC       GAS       WATER  
 PLC       HEAT

Contact Person: Kimberly Loo

Phone #: (279)789-6209

E-mail: PGETariffs@pge.com

E-mail Disposition Notice to: KELM@pge.com

EXPLANATION OF UTILITY TYPE

ELC = Electric      GAS = Gas      WATER = Water  
 PLC = Pipeline      HEAT = Heat

(Date Submitted / Received Stamp by CPUC)

Advice Letter (AL) #: 4861-G/7157-E

Tier Designation: 1

Subject of AL: California Energy Efficiency Coordinating Committee Meeting Work Plan and Budget for Program Year 2024

Keywords (choose from CPUC listing): Compliance

AL Type:  Monthly  Quarterly  Annual  One-Time  Other:

If AL submitted in compliance with a Commission order, indicate relevant Decision/Resolution #: D.15-10-028

Does AL replace a withdrawn or rejected AL? If so, identify the prior AL: No

Summarize differences between the AL and the prior withdrawn or rejected AL:

Confidential treatment requested?  Yes  No

If yes, specification of confidential information:

Confidential information will be made available to appropriate parties who execute a nondisclosure agreement. Name and contact information to request nondisclosure agreement/ access to confidential information:

Resolution required?  Yes  No

Requested effective date: 1/29/24

No. of tariff sheets: N/A

Estimated system annual revenue effect (%): N/A

Estimated system average rate effect (%): N/A

When rates are affected by AL, include attachment in AL showing average rate effects on customer classes (residential, small commercial, large C/I, agricultural, lighting).

Tariff schedules affected:

Service affected and changes proposed<sup>1</sup>: N/A

Pending advice letters that revise the same tariff sheets: N/A

<sup>1</sup>Discuss in AL if more space is needed.

**Protests and correspondence regarding this AL are to be sent via email and are due no later than 20 days after the date of this submittal, unless otherwise authorized by the Commission, and shall be sent to:**

California Public Utilities Commission  
Energy Division Tariff Unit Email:  
[EDTariffUnit@cpuc.ca.gov](mailto:EDTariffUnit@cpuc.ca.gov)

Contact Name: Sidnev Bob Dietz II. c/o Megan Lawson  
Title: Director, Regulatory Relations  
Utility/Entity Name: Pacific Gas and Electric Company  
  
Telephone (xxx) xxx-xxxx:  
Facsimile (xxx) xxx-xxxx:  
Email: PGETariffs@pge.com

Contact Name:  
Title:  
Utility/Entity Name:  
  
Telephone (xxx) xxx-xxxx:  
Facsimile (xxx) xxx-xxxx:  
Email:

CPUC  
Energy Division Tariff Unit  
505 Van Ness Avenue  
San Francisco, CA 94102

Clear Form

**PG&E Gas and Electric  
Advice Submittal List  
General Order 96-B, Section IV**

AT&T  
Albion Power Company

Alta Power Group, LLC  
Anderson & Poole

Atlas ReFuel  
BART  
Buchalter  
Barkovich & Yap, Inc.  
Braun Blaising Smith Wynne, P.C.  
California Community Choice Association  
California Cotton Ginners & Growers  
Assn California Energy Commission

California Hub for Energy Efficiency  
Financing

California Alternative Energy and  
Advanced Transportation Financing  
Authority  
California Public Utilities Commission  
Calpine

Cameron-Daniel, P.C.  
Casner, Steve  
Center for Biological Diversity

Chevron Pipeline and Power  
City of Palo Alto

City of San Jose  
Clean Power Research  
Coast Economic Consulting  
Commercial Energy  
Crossborder Energy  
Crown Road Energy, LLC  
Davis Wright Tremaine LLP  
Day Carter Murphy

Dept of General Services  
Don Pickett & Associates, Inc.  
Douglass & Liddell  
Downey Brand LLP  
Dish Wireless L.L.C.

East Bay Community Energy Ellison  
Schneider & Harris LLP

Electrical Power Systems, Inc.  
Fresno  
Engineers and Scientists of California

GenOn Energy, Inc.  
Green Power Institute  
Hanna & Morton  
ICF

iCommLaw  
International Power Technology  
Intertie

Intestate Gas Services, Inc.

Johnston, Kevin  
Kelly Group  
Ken Bohn Consulting  
Keyes & Fox LLP  
Leviton Manufacturing Co., Inc.

Los Angeles County Integrated  
Waste Management Task Force  
MRW & Associates  
Manatt Phelps Phillips  
Marin Energy Authority  
McClintock IP  
McKenzie & Associates

Modesto Irrigation District  
NRG Solar

OnGrid Solar  
Pacific Gas and Electric Company  
Peninsula Clean Energy

Pioneer Community Energy

Public Advocates Office

Redwood Coast Energy Authority  
Regulatory & Cogeneration Service, Inc.

Resource Innovations

SCD Energy Solutions  
San Diego Gas & Electric Company

SPURR  
San Francisco Water Power and Sewer  
Sempra Utilities

Sierra Telephone Company, Inc.  
Southern California Edison Company  
Southern California Gas Company  
Spark Energy  
Sun Light & Power  
Sunshine Design  
Stoel Rives LLP

Tecogen, Inc.  
TerraVerde Renewable Partners  
Tiger Natural Gas, Inc.

TransCanada  
Utility Cost Management  
Utility Power Solutions  
Water and Energy Consulting Wellhead  
Electric Company  
Western Manufactured Housing  
Communities Association (WMA)  
Yep Energy