

January 24, 2025

**Advice 5024-G/7492-E**

(Pacific Gas and Electric Company ID U 39 M)

Public Utilities Commission of the State of California

**Subject: California Energy Efficiency Coordinating Committee Meeting Work Plan and Budget for Program Year 2025**

Pacific Gas and Electric Company (PG&E) hereby submits this advice letter to update the California Energy Efficiency Coordinating Committee (CAEECC or coordinating committee) 2025 proposed workplan and budget.

**Purpose**

In compliance with Commission Decision (D.)15-10-028, *Decision Re Energy Efficiency Goals for 2016 and Beyond and Energy Efficiency Rolling Portfolio Mechanics*, Ordering Paragraphs (OP) 10 and 11, PG&E, on behalf of the coordinating committee, hereby submits this Tier 1 Advice Letter to establish the proposed schedule of CAEECC meetings, subcommittee meetings, and the 2025 budget.

**Background**

D.15-10-028 requires the coordinating committee to select an energy efficiency (EE) program administrator to submit an annual Tier 1 advice letter in January, which lays out the coordinating committee's plans and agendas for the year.<sup>1</sup> Additionally, as part of the advice letter, the program administrator is required to include the coordinating committee's budget for review.<sup>2</sup>

**2025 Proposed CAEECC Schedule and Topics**

Table 1 presents the proposed 2025 CAEECC meeting dates and topics.

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<sup>1</sup> D. 15-10-028, OP 10.

<sup>2</sup> *Id.*, OP 11.

**Table 1: Expected CAEECC 2025 Meeting Dates and Topics**

<b>Dates</b>	<b>Meeting Topics</b>
February 11, 2025 May 8, 2025 August 13, 2025 December 9, 2025	<b>Quarterly Full CAEECC Meetings (4 meetings)</b> <ul style="list-style-type: none"> <li>- Prep for 2025 mid-Cycle Advice Filing (MCAL)</li> <li>- Prep for 2026 Application Filing</li> <li>- Commission directed and CAEECC approved ad-hoc topics (e.g., Working Group updates and consideration of Equity recommendations)</li> </ul>
June 24, 2025 November 6, 2025	<b>Biannual Report Sessions (2 full day meetings)</b> <ul style="list-style-type: none"> <li>- Focused discussion on Program Administrator report filings for 2024 Annual and 2025 Semi-Annual performance</li> </ul>
TBD	<b>Workshops / Working Groups / Task Forces</b> <ul style="list-style-type: none"> <li>- Commission directed or CAEECC approved topics (e.g., decarbonization/electrification, affordability, performance/metrics)</li> </ul>
January 16, 2025 January 24, 2025	<b>Diversity, Equity &amp; Inclusion (DEI) Phase III Session 3A &amp; 3B</b> <ul style="list-style-type: none"> <li>- Work with CAEECC Co-chairs, ED staff, members and others as appropriate to develop and execute Training Plan to strengthen DEI competencies for facilitation team, CAEECC members, and ex officio</li> <li>- Session 3: Procedural justice and community engagement practices</li> </ul>
Q1 2025	<b>Outreach + Education</b> <ul style="list-style-type: none"> <li>- ESJ Panel to share experiences with equity segment program implementation and outreach <i>(This relates to Ordering Paragraph 24 of D.23-06-055.)</i></li> </ul>

The proposed topics for the full quarterly 2025 CAEECC meetings, working group meetings, and workshops are subject to change depending on other policy and process issues that may arise.

### **2025 Estimated CAEECC Facilitator Budget**

The estimated budget necessary to conduct the expected scope of work in 2025 is **\$451,283**. If that scope of work expands, the necessary budget may increase. The expected scope of work represented by this budget includes four full CAEECC meetings, two biannual report sessions, and three working group meetings or workshops. The estimated budget will cover the following nine tasks as detailed in the Facilitation contracted Scope of Work:

- **Task 1 – Educate and outreach to promote DEI**
  - Work with CAEECC Co-Chairs, CPUC ED staff, members and others as appropriate to develop and execute a Training Plan to strengthen diversity, equity and inclusion competencies for the facilitation team, CAEECC members, and ex officio members by providing or organizing trainings.
- **Task 2 – Facilitate full CAEECC meetings**
  - Prepare and prioritize meeting agenda and topics and to ensure the topics are aligned with CAEECC goals and relevant to the current EE proceeding(s);
  - Ensure compliance with the CPUC’s Conflict of Interest policy both in setting agendas, and that no conflict-of-interest discussions take place at CAEECC;
  - Guide the stakeholders in meetings to ensure discussions stay focused on the agenda topics to achieve the stated goals;
  - Ensure sufficient public comment and discussion opportunities; and
  - Drive conversations toward consensus solutions to EE policy and any portfolio, sector or program level challenges.
- **Task 3 – Facilitate Working Group and sub-committee meetings and workshops**
  - Set appropriate meeting agenda;
  - Prepare and prioritize meeting agenda and topics;
  - Work with the presenters to ensure that all meeting materials are clear, concise and available for posting in a timely manner;
  - Ensure compliance with the CPUC’s Conflict of Interest policy both in setting agendas, and that no conflict-of-interest discussions take place at CAEECC;
- **Task 4 – Facilitate Establishment of New Working Group per Annual Workplan**
  - Facilitator and CAEECC Co-Chairs discuss new Working Group proposal with CPUC ED staff (if not currently in Work Plan);
  - Engage full CAEECC membership to discuss proposed view of goal/purpose/deliverable for new Working Group;
  - Launch the Working Group and finalize the prospectus with the Working Group.
- **Task 5 – Ensure a Robust Record of Meetings and Evaluation of CAEECC Meetings and Facilitation**
  - Prepare sufficiently detailed meeting summaries capturing agreements, disagreements, important discussions, and clear next steps

- Conduct post-meeting feedback surveys;
- Draft reports to document recommendations or proposals developed by the members, a working group or subcommittee on an issue assigned or adopted by CAEECC;
- Conduct annual feedback survey to determine opportunities for improvement.
- **Task 6 – Manage CAEECC documents**
  - Maintain CAEECC Governance documents annually and as requested throughout the year;
  - Post relevant and appropriate documents including pre/post meeting materials and reports to the CAEECC website/calendar timely;
  - Establish and implement a QA/QC process for CAEECC documents reviewed and approved by CAEECC Co-Chairs and CPUC ED staff.
- **Task 7 – CAEECC management implementation**
  - Work with CAEECC Co-Chairs and CPUC ED staff to develop a draft annual CAEECC Work Schedule to be vetted by the full CAEECC membership and included as part of the January required Tier 1 Advice Letter submission to CPUC's ED;
  - Host regular check-in meetings with CAEECC Co-Chairs;
  - Host regular check-in meetings with CAEECC Co-Chairs and CPUC ED staff.
- **Task 8 – Maintain CAEECC website**
  - Website design and maintenance plan to ensure easy access to relevant documents;
- **Task 9 – Other tasks (as needed)**
  - Future tasks and duties to be reviewed and approved by CAEECC Co-Chairs and CPUC ED staff.

Table 2 presents the 2025 total estimated budget by task.

**Table 2: 2025 Total Estimated Budget by Task**

*Note: Estimated Hours and Estimated Budget will not appear to be based on a standard rate since they represent an aggregation of hours from different roles and commensurate hourly rates. Some expenses have been embedded into tasks if they are task-specific, for budget tracking purposes.*

<b>Task</b>	<b>Quantity</b>	<b>Total Estimated Hours</b>	<b>Total Estimated Budget</b>
<b>Task 1: Educate and outreach to promote DEI</b>	2 sessions	211	\$45,753
<b>Task 2: Facilitate full CAEECC meetings and Semiannual Report Sessions</b>	6 meetings	932	\$186,931
<b>Task 3: Facilitate Working Group and sub-committee meetings and workshops (*)</b>	3 meetings	251	\$50,585
<b>Task 4: Facilitate Establishment of New Working Group per Annual Workplan (*)</b>	1 Working Group	120	\$21,000
<b>Task 5: Ensure a Robust Record of Meetings and Evaluation of CAEECC Meetings and Facilitation</b>	9 meetings	222	\$26,250
<b>Task 6: Manage CAEECC documents</b>	12 months	234	\$37,271
<b>Task 7: CAEECC management implementation</b>	12 months	228	\$59,918
<b>Task 8: Maintain CAEECC Website</b>	12 months	17	\$2,821
<b>Task 9: Other Tasks (as needed)</b>	-	-	-
<b>Total Labor Budget</b>			<b>\$ 430,529</b>
<b>Expenses</b>			<b>\$ 20,754</b>
<b>2025 TOTAL ESTIMATED BUDGET</b>		<b>2,215 Hrs.</b>	<b>\$ 451,283</b>

(\*): Budget based on 2024 spending; funds may not be utilized if CPUC or CAEECC doesn't authorize working groups in 2025.

The cost share allocation<sup>3</sup> of the 2025 total estimated budget between the four investor-owned utilities (IOUs)<sup>4</sup> is as follows:<sup>5</sup>

<b>IOU</b>	<b>Cost Share Allocation</b>	<b>Budget Share</b>
SCE	49.75%	\$224,513.29
SDG&E	9.92%	\$44,767.27
SoCalGas	8.84%	\$39,893.42
PG&E	31.49%	\$142,109.02
<b>Total</b>	<b>100.00%</b>	<b>\$451,283.00</b>

### **Protests**

Anyone wishing to protest this submittal may do so by letter sent electronically via E-mail, no later than **February 13, 2025**, which is 20 days after the date of this submittal. Protests must be submitted to:

CPUC Energy Division  
ED Tariff Unit  
E-mail: EDTariffUnit@cpuc.ca.gov

The protest shall also be electronically sent to PG&E via E-mail at the address shown below on the same date it is electronically delivered to the Commission:

Sidney Bob Dietz II  
Director, Regulatory Relations  
c/o Megan Lawson  
E-mail: PGETariffs@pge.com

Any person (including individuals, groups, or organizations) may protest or respond to an advice letter (General Order 96-B, Section 7.4). The protest shall contain the following information: specification of the advice letter protested; grounds for the protest; supporting factual information or legal argument; name and e-mail address of the protestant; and statement that the protest was sent to the utility no later than the day on which the protest was submitted to the reviewing Industry Division (General Order 96-B, Section 3.11).

<sup>3</sup> Cost share allocation as agreed in the IOUs' co-funding agreement (CFA) for this CAEECC Facilitation 2022-2025 contract, led by PG&E. The cost share allocations are proportional based on each IOU's total authorized 2024-2027 EE budget.

<sup>4</sup> The four investor-owner utilities are: PG&E, Southern California Edison (SCE), Southern California Gas Company (SoCalGas), and San Diego Gas and Electric Company (SDG&E).

<sup>5</sup> PG&E applies the CAEECC CFA dollars towards its administrative cost cap.

**Effective Date**

Pursuant to General Order (GO) 96-B, Rule 5.1, and OP 10 and OP 11 of D.15-10-028, this advice letter is submitted with a Tier 1 designation. PG&E requests that this Tier 1 advice submittal become effective upon date of submittal, which is **January 24, 2025**.

**Notice**

In accordance with General Order 96-B, Section IV, a copy of this advice letter is being sent electronically to parties shown on the attached list and the parties on the service list for R.13-11-005. Address changes to the General Order 96-B service list should be directed to PG&E at email address PGETariffs@pge.com. For changes to any other service list, please contact the Commission's Process Office at (415) 703-2021 or at Process\_Office@cpuc.ca.gov. Send all electronic approvals to PGETariffs@pge.com. Advice letter submittals can also be accessed electronically at: <http://www.pge.com/tariffs/>.

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/S/

Sidney Bob Dietz II  
Director, Regulatory Relations  
CPUC Communications

cc: Service List R.13-11-005



# ADVICE LETTER SUMMARY

## ENERGY UTILITY

MUST BE COMPLETED BY UTILITY (Attach additional pages as needed)

Company name/CPUC Utility No.: Pacific Gas and Electric Company (U 39 M)

Utility type:

- ELC       GAS       WATER  
 PLC       HEAT

Contact Person: Michael Finnerty  
 Phone #: (279) 789-6216  
 E-mail: PGETariffs@pge.com  
 E-mail Disposition Notice to: michael.finnerty@pge.com

EXPLANATION OF UTILITY TYPE  
 ELC = Electric      GAS = Gas      WATER = Water  
 PLC = Pipeline      HEAT = Heat

(Date Submitted / Received Stamp by CPUC)

Advice Letter (AL) #: 5024-G/7492-E

Tier Designation: 1

Subject of AL: California Energy Efficiency Coordinating Committee Meeting Work Plan and Budget for Program Year 2025

Keywords (choose from CPUC listing): Compliance, Energy Efficiency

AL Type:  Monthly  Quarterly  Annual  One-Time  Other:

If AL submitted in compliance with a Commission order, indicate relevant Decision/Resolution #: D.15-10-028

Does AL replace a withdrawn or rejected AL? If so, identify the prior AL: No

Summarize differences between the AL and the prior withdrawn or rejected AL: N/A

Confidential treatment requested?  Yes  No

If yes, specification of confidential information:

Confidential information will be made available to appropriate parties who execute a nondisclosure agreement. Name and contact information to request nondisclosure agreement/ access to confidential information:

Resolution required?  Yes  No

Requested effective date: 1/24/25

No. of tariff sheets: 0

Estimated system annual revenue effect (%): N/A

Estimated system average rate effect (%): N/A

When rates are affected by AL, include attachment in AL showing average rate effects on customer classes (residential, small commercial, large C/I, agricultural, lighting).

Tariff schedules affected: N/A

Service affected and changes proposed<sup>1</sup>: N/A

Pending advice letters that revise the same tariff sheets: N/A

<sup>1</sup>Discuss in AL if more space is needed.

**Protests and correspondence regarding this AL are to be sent via email and are due no later than 20 days after the date of this submittal, unless otherwise authorized by the Commission, and shall be sent to:**

California Public Utilities Commission  
Energy Division Tariff Unit Email:  
[EDTariffUnit@cpuc.ca.gov](mailto:EDTariffUnit@cpuc.ca.gov)

Contact Name: Sidnev Bob Dietz II. c/o Megan Lawson  
Title: Director, Regulatory Relations  
Utility/Entity Name: Pacific Gas and Electric Company  
  
Telephone (xxx) xxx-xxxx:  
Facsimile (xxx) xxx-xxxx:  
Email: PGETariffs@pge.com

Contact Name:  
Title:  
Utility/Entity Name:  
  
Telephone (xxx) xxx-xxxx:  
Facsimile (xxx) xxx-xxxx:  
Email:

CPUC  
Energy Division Tariff Unit  
505 Van Ness Avenue  
San Francisco, CA 94102

Clear Form

**PG&E Gas and Electric  
Advice Submittal List  
General Order 96-B, Section IV**

AT&T	East Bay Community Energy	Pacific Gas and Electric Company
Albion Power Company	Ellison Schneider & Harris LLP	Peninsula Clean Energy
Alta Power Group, LLC	Electrical Power Systems, Inc. Fresno	Pioneer Community Energy
Anderson & Poole	Engie North America	Public Advocates Office
Atlas ReFuel BART	Engineers and Scientists of California	Redwood Coast Energy Authority
		Regulatory & Cogeneration Service, Inc.
BART	GenOn Energy, Inc.	Resource Innovations
Buchalter	Green Power Institute	Rockpoint Gas Storage
Barkovich & Yap, Inc.		
Braun Blasing Smith Wynne, P.C.	Hanna & Morton LLP	San Diego Gas & Electric Company
		SPURR
California Community Choice Association	ICF consulting	San Francisco Water Power and Sewer
California Cotton Ginners & Growers Association	iCommLaw	Sempra Utilities
California Energy Commission	International Power Technology	Sierra Telephone Company, Inc.
California Hub for Energy Efficiency	Intertie	Southern California Edison Company
California Alternative Energy and Advanced Transportation Financing Authority	Intestate Gas Services, Inc.	Southern California Gas Company
California Public Utilities Commission		Spark Energy
Calpine	Kelly Group	Sun Light & Power
Cameron-Daniel, P.C.	Ken Bohn Consulting	Sunshine Design
Casner, Steve	Keyes & Fox LLP	Stoel Rives LLP
Center for Biological Diversity		
Chevron Pipeline and Power	Leviton Manufacturing Co., Inc.	Tecogen, Inc.
City of Palo Alto	Los Angeles County Integrated	TerraVerde Renewable Partners
City of San Jose		Tiger Natural Gas, Inc.
Clean Power Research	Waste Management Task Force	TransCanada
Coast Economic Consulting		
Commercial Energy	MRW & Associates	Utility Cost Management
Crossborder Energy	Manatt Phelps Phillips	Utility Power Solutions
Crown Road Energy, LLC	Marin Energy Authority	
Communities Association (WMA)	McClintock IP	Water and Energy Consulting
	McKenzie & Associates	Wellhead Electric Company
Davis Wright Tremaine LLP	Modesto Irrigation District	Western Manufactured Housing Communities Association (WMA)
Day Carter Murphy	NOSSAMAN LLP	Yep Energy
Dept of General Services	NRG Solar	
Douglass & Liddell		
Downey Brand LLP		
Dish Wireless L.L.C.	OnGrid Solar	