

PG&E Workforce Education and Training (WE&T) Statement of Collaboration

Collaboration Name:	???
Target Audience:	???
Collaborating Org.(s):	???
Collaborating Lead Name, Title, and Contact Information:	???
PG&E Lead Contact Info:	First Last, first.last@pge.com (XXX) XXX-XXXX

As part of its efforts to prepare California's energy workforce to meet California's, PG&E's, and customers' energy efficiency and greenhouse gas reduction goals, PG&E WE&T program will collaborate with professional/trade organizations and education/training institutions to leverage each other's strengths and resources. The overarching goals of these collaborations, include expanding one or both organization's reach; and introducing, enhancing, or expanding relevant training content; expanding awareness of jobs and careers in energy efficiency, electrification, decarbonization demand response, and distributed generation.

Collaboration Type, Outcomes, and Outputs

This Collaboration is intended to achieve the following **outcomes** with the associated quantifiable **outputs**.

Collaboration Type	Outcomes	Quantifiable Outputs	Reporting Lead
Curriculum Development	<ul style="list-style-type: none"> ▪ Adoption of training materials by educators ▪ Use of training materials by educational organizations 	<ul style="list-style-type: none"> ▪ Number of educational institutions or organizations using materials developed ▪ Number of trainers using materials ▪ Number of topics covered by training materials (HVACR, lighting, etc.) 	PG&E
		<ul style="list-style-type: none"> ▪ Number of students attending trainings where materials are utilized ▪ Number of Disadvantaged Workers attending trainings where materials are utilized 	TBD
Student Awareness	<ul style="list-style-type: none"> ▪ Awareness of EE career opportunities ▪ Participation in technical trainings ▪ Interest in jobs in the EE industry ▪ Knowledge gain of energy efficiency concepts and skills. 	<ul style="list-style-type: none"> ▪ Number of students aware of careers that have opportunities to apply EE skills ▪ Number of students considering a career that has opportunities to apply EE skills ▪ Measure of student knowledge and skills related to EE concepts ▪ Number of students enrolling in additional WE&T training 	PG&E
Technical Training	<ul style="list-style-type: none"> ▪ Participation in technical/EE training ▪ Knowledge gain of energy efficiency concepts and skills. Interest in jobs in the EE industry 	<ul style="list-style-type: none"> ▪ Number of technical trainings offered ▪ Percent of participation relative to eligible target populations 	PG&E
		<ul style="list-style-type: none"> ▪ Number of attendees at trainings offered by Business Plan sector ▪ Number of disadvantaged worker attendees 	TBD

Collaboration Type	Outcomes	Quantifiable Outputs	Reporting Lead
Training Capacity	<ul style="list-style-type: none"> Adoption of training materials by educators Availability of educators knowledgeable about specific EE topics 	<ul style="list-style-type: none"> Number of trainers directly trained Number of educators knowledgeable about specific EE topics available to teach courses Number of training opportunities promoted by Business Plan sector 	TBD
Tools and Equipment Loans	<ul style="list-style-type: none"> Awareness of, familiarity with, and use of tools and equipment in projects 	<ul style="list-style-type: none"> Number of tools and equipment loaned Number of loan transactions Number of first-time tool and equipment borrowers Number of repeat tool and equipment borrowers Number of days of training using specialized PG&E facilities 	TBD
Certifications	<ul style="list-style-type: none"> Knowledge gain of energy efficiency concepts and skills. 	<ul style="list-style-type: none"> Number of trainings offered Number of attendees Number of attendees who received certification upon completion of the course 	TBD

PG&E WE&T will perform/provide the following:

1. Provide curriculum development and technical training delivery of TBD workshops. Including in-house or contracted subject matter experts to teach TBD sessions and updated training material.
2. Assist in marketing the training sessions to qualified candidates in PG&E WE&T contact database.
3. Administer and track post-course evaluations conducted at the conclusion of each workshop to survey the participants regarding awareness of careers that have opportunities to apply EE skills, number of participants currently in or considering a career that has opportunities to apply EE skills, and self-reported measure of participant knowledge and skills related to EE concepts.
4. Provide an online survey to the Collaboration Partner at regular intervals to collect information about how the Collaboration can be improved.
5. Distribute information to participants about other WE&T training opportunities.
6. Maintain a communication plan outlining due dates for deliverables, reporting milestones and regularly occurring coordination meetings with the Collaboration Partner(s).
7. Conduct a lessons-learned session with the Collaboration Partner(s) at the completion of the Collaboration.
8. Host the technical training sessions online or at TBD

Collaboration Partner(s) will perform/provide the following:

1. Identify and recruit through Marketing and Outreach, a minimum of 50 participants with a focus on Disadvantaged Workers or other underserved populations.
2. Host the technical training sessions online or at TBD.
3. Administer and track participant sign in and required releases, if applicable.
4. Provide PG&E with monthly updates on marketing and registration.
5. Provide final attendance figures to PG&E including participant name, email, employer name (if applicable), home zip code, occupation.....
6. Attend regularly occurring coordination meetings hosted by PG&E
7. Attend a lessons-learned session hosted by PG&E at the completion of the Collaboration.