**CAEECC Composition, Diversity, Equity & Inclusion Working Group (CDEI WG)**

 **Agenda for 5th (Final) WG Meeting**

**March 18, 2022 (10:00am-12:00pm)**

**Facilitator: Katie Abrams**

Supporting materials can be found on the[meeting page](https://www.caeecc.org/fifth-cdei-wg-mtg)

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| **Time** | **Session** | **Topics**  |
| 10:00 | **Review Agenda**  | 1. Review meeting goals
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| 10:05 | **Finalize Compensation & Competency Building Recommendations**  | 1. Compensation Recommendations # 3, 4, and 5
2. Competency Building Recommendation #5

*Note to WG: this is approx. 5min/recommendation* |
| 10:25 | **Recruitment & Retention** | 1. Mini Team to Present Recommendations
2. Full WG Discussion of Mini Team Proposal (including presentations from any Members who have an alternate option)
3. Seek Consensus on Mini Team Recommendations
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| 10:55 | **Restructuring CAEECC** | 1. Full WG Discussion of Mini Team Proposal (including presentations from any Members who have an alternate option)
2. Seek Consensus on Mini Team Recommendations
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| 11:30 | **Additional topics from 4th meeting** | 1. Integrate Defintion section (currently Appendix) into Restructuring CAEECC section/scope
2. Confirm addition of Problem & Accountability statement
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| 11:40 | **Wrap-Up and Next Steps** | 1. Process for finalizing WG Report
2. Proposal for presenting WG recommendations at April 12th Full CAEECC meeting (including specifying what’s ready for CAEECC review & approval)
3. Debrief where ended up and how meeting went
4. Required WG evaluation
5. Thank WG Members!!
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| 12:00 | **Adjourn** |

**Primary Meeting Goals:**

1. Finalize recommendations
2. Develop a game plan for what CDEI WG needs CAEECC to approve to advance the recommendations in this report

Zoom coordinates:
<https://us02web.zoom.us/j/82019701807?pwd=RWRkdzVTMmdoaEpkM29vaWU3Tk4zQT09>
Meeting ID: 820 1970 1807
Passcode: 628357