**CAEECC Composition, Diversity, Equity & Inclusion (CDEI) Working Group**

**Kick-Off Meeting January 13, 2022 (9am-12pm)**

**DRAFT Agenda**

**Facilitator: Katie Abrams**

Supporting materials can be found on themeeting page:<https://www.caeecc.org/first-cdei-wg-mtg>

*Note: All slide numbers in agenda refer to the “1/13 CDEI WG Slides” posted at the link above*

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| **Time** | **Session** | **Session & Objectives** | **Document** | **Presenter** |
| 9:00 | **Introductions** | 1. Working Group Member & Facilitation Team Introductions 2. Non-CAEECC WG members Disclosures | 1. Roster, and slides 5-6 2. Slide 7 | 1. All 2. Facilitator |
| 9:15 | **Session 1: Working Group Charge & Process** | 1. Review WG Charge, Scope, Approach, Timeline, Key Questions, Deliverable, Groundrules & Norms | 1. Prospectus, and slides 8-17 | 1. Facilitator |
| 9:30 | **Session 2: Background, Context & Best Practices in Other Jurisdictions** | 1. Overview of relevant DEI terms 2. CPUC DEI Efforts, and [Environmental & Social Justice Action Plan 2.0](https://www.cpuc.ca.gov/news-and-updates/newsroom/environmental-and-social-justice-action-plan) 3. Initial presentation on best practices, challenges, and successes in other jurisdictions and similar organizations (regarding Composition and DEI) | 1. Slides 19-20 2. Slides 21-29 3. Slides 30-32 | 1. Facilitator 2. Nicole Cropper, CPUC 3. Facilitator |
| 10:00 | **Break** |  |  |  |
| 10:15 | **Session 3: Diversity, Equity & Inclusion (DEI)** | 1. Discuss what we mean by diversity 2. Discuss the types of diversity, equity, and inclusion efforts this WG would like to recommend to the CAEECC\* 3. Discuss any missing voices from this WG 4. Review & revise proposed roadmap for developing DEI recommendations | 1. Slide 35 2. Slides 36-39 3. Slides 38-39 4. Slide 40 | 1. All 2. All 3. All 4. All |
| 11:05 | **Session 4: CAEECC Membership Composition Assessment** | 1. Discuss and agree on the vision/goal of evaluating CAEECC membership \* 2. Discuss how to assess/evaluate composition 3. Review & revise proposed roadmap for developing membership composition recommendations | 1. Slide 42-43 2. Slides 44-47 3. Slide 48 | 1. All 2. All 3. All |
| 11:45 | **Wrap-Up and Next Steps** | 1. Debrief where ended up and how meeting went 2. Identify clear next steps including homework assignment 3. Discuss sub-WGs, if appropriate | 1. Slide 50 2. Slide 51 | 1. All 2. Facilitator 3. All |
| 12:00 | **Adjourn** |  |  |  |

*\*Asterisk denotes topics with dedicated public comment. The Public will be able to share comments and ask questions at any point in the meeting via the chat.*

**Zoom coordinates:**  
[**https://us02web.zoom.us/j/85695912938?pwd=V1dlckRqSUxjbS96ZFNjckFlTWJrZz09**](https://us02web.zoom.us/j/85695912938?pwd=V1dlckRqSUxjbS96ZFNjckFlTWJrZz09) **Meeting ID: 856 9591 2938  
Passcode: 482482**