**CAEECC Composition, Diversity, Equity & Inclusion (CDEI) Working Group**

**Kick-Off Meeting January 13, 2022 (9am-12pm)**

**DRAFT Agenda**

**Facilitator: Katie Abrams**

Supporting materials can be found on themeeting page:<https://www.caeecc.org/first-cdei-wg-mtg>

*Note: All slide numbers in agenda refer to the “1/13 CDEI WG Slides” posted at the link above*

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| **Time** | **Session** | **Session & Objectives** | **Document** | **Presenter** |
| 9:00 | **Introductions** | 1. Working Group Member & Facilitation Team Introductions
2. Non-CAEECC WG members Disclosures
 | 1. Roster, and slides 5-6
2. Slide 7
 | 1. All
2. Facilitator
 |
| 9:15 | **Session 1: Working Group Charge & Process** | 1. Review WG Charge, Scope, Approach, Timeline, Key Questions, Deliverable, Groundrules & Norms
 | 1. Prospectus, and slides 8-17
 | 1. Facilitator
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| 9:30 | **Session 2: Background, Context & Best Practices in Other Jurisdictions** | 1. Overview of relevant DEI terms
2. CPUC DEI Efforts, and [Environmental & Social Justice Action Plan 2.0](https://www.cpuc.ca.gov/news-and-updates/newsroom/environmental-and-social-justice-action-plan)
3. Initial presentation on best practices, challenges, and successes in other jurisdictions and similar organizations (regarding Composition and DEI)
 | 1. Slides 19-20
2. Slides 21-29
3. Slides 30-32
 | 1. Facilitator
2. Nicole Cropper, CPUC
3. Facilitator
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| 10:00 | **Break** |  |  |  |
| 10:15 | **Session 3: Diversity, Equity & Inclusion (DEI)**  | 1. Discuss what we mean by diversity
2. Discuss the types of diversity, equity, and inclusion efforts this WG would like to recommend to the CAEECC\*
3. Discuss any missing voices from this WG
4. Review & revise proposed roadmap for developing DEI recommendations
 | 1. Slide 35
2. Slides 36-39
3. Slides 38-39
4. Slide 40
 | 1. All
2. All
3. All
4. All
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| 11:05 | **Session 4: CAEECC Membership Composition Assessment** | 1. Discuss and agree on the vision/goal of evaluating CAEECC membership \*
2. Discuss how to assess/evaluate composition
3. Review & revise proposed roadmap for developing membership composition recommendations
 | 1. Slide 42-43
2. Slides 44-47
3. Slide 48
 | 1. All
2. All
3. All
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| 11:45 | **Wrap-Up and Next Steps** | 1. Debrief where ended up and how meeting went
2. Identify clear next steps including homework assignment
3. Discuss sub-WGs, if appropriate
 | 1. Slide 50
2. Slide 51
 | 1. All
2. Facilitator
3. All
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| 12:00 | **Adjourn** |  |  |  |

*\*Asterisk denotes topics with dedicated public comment. The Public will be able to share comments and ask questions at any point in the meeting via the chat.*

**Zoom coordinates:**
[**https://us02web.zoom.us/j/85695912938?pwd=V1dlckRqSUxjbS96ZFNjckFlTWJrZz09**](https://us02web.zoom.us/j/85695912938?pwd=V1dlckRqSUxjbS96ZFNjckFlTWJrZz09) **Meeting ID: 856 9591 2938
Passcode: 482482**