**CAEECC Composition, Diversity, Equity & Inclusion (CDEI) Working Group (WG)**

**Onboarding Meeting Tuesday January 11, 2022 (1-2pm AND 2-3pm)**

**DRAFT Agenda**

**Facilitator: Katie Abrams**

Supporting materials can be found on themeeting page:<https://www.caeecc.org/1-11-22-cdei-optional-caeecc-onboarding>

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| **Time** | **Topic** | **Document** | **Presenter** |
| 2:00 | **Introductions**   1. Working Group Member & Facilitation Team Introductions | Roster, and slides 4-5 | All |
| 2:10 | **CAEECC Background**  *See* [*CAEECC FAQ’s*](https://www.caeecc.org/frequently-asked-questions) *for more information*   1. History 2. Goals 3. Interactions with Proceedings 4. Roles & Composition 5. Questions? | Slides 6-14 | Lara Ettenson, NRDC |
| 2:30 | **CDEI WG Overview**   1. WG Goals & Approach 2. WG Charge 3. Questions? | Slides 15-18 | Facilitator |
| 2:40 | **How Working Groups Work**   1. Meeting Norms 2. Groundrules 3. Approach to Consensus-Building 4. Questions? | Slides 19-23 | Facilitator |
| 2:50 | **Resources**   1. Quick tour of CAEECC website    1. [Members Page](https://www.caeecc.org/members)    2. [About CAEECC/Key Documents](https://www.caeecc.org/caeecc-info) (e.g., Groundrules, Conflict of Interest Policy, Becoming a CAEECC Member form)    3. [Meetings](https://www.caeecc.org/meetings-1) (Full CAEECC Meetings, Working Group Meetings)    4. [Calendar](https://www.caeecc.org/calendar)    5. [Program Administrator-Related Documents](https://www.caeecc.org/pa-related-documents)    6. [CEC-Related Proceedings](https://www.caeecc.org/cec-related-proceedings)    7. [CPUC Regulatory Documents](https://www.caeecc.org/cpuc-documents)    8. [Solicitations](https://www.caeecc.org/solicitations) (Market Rate 3rd Party, and Energy Savings Assistance) 2. Questions? | Slide 24 | Facilitator |
| 2:00 | **Adjourn** |  |  |

*Notes:*

*1) Times listed here are for the primary onboarding session, which will be held from 2-3; an additional session will be held from 1-2pm*

*2) This meeting is optional and is offered for the purpose of providing background information to CDEI WG Members who are new to CAEECC*

*3) All slide numbers in agenda refer to the “1/11 CDEI WG Onboarding Slides” posted at the link above*

# Zoom Coordinates for 1-2pm meeting:  <https://us02web.zoom.us/j/88339213821?pwd=STk1NDQrbWZreTJlZW5nODJkeDZEQT09>

# Meeting ID: 883 3921 3821 Passcode: 780872

**Zoom Coordinates for 2-3pm meeting:**[**https://us02web.zoom.us/j/83587891243?pwd=elF6MXlPdWRYNlVGUko2dWJtc0VUQT09**](https://us02web.zoom.us/j/83587891243?pwd=elF6MXlPdWRYNlVGUko2dWJtc0VUQT09)  
**Meeting ID: 835 8789 1243**  
**Passcode: 645535**